

RUBY RANCH WATER SUPPLY CORPORATION

Meeting Minutes for October 23, 2014

Attendees: Joe Collins
Scott Christians
Thomas Doebner
Pat Dorsett
Dale Olmstead
Matt Scott
Steven Selger

Professional Consultants: Joe Vickers
Pat King (PGMS)

Meeting opened for business at 7:30 pm.

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Matt Scott to approve the minutes for the August 14, 2014 Regular Meeting. Motion carried 7-0.
3. Joe Vickers informed the Board Well No. 5 was not operational and had Alsay pull the bore line flexible tubing, cable, pump and motor from the well. The total length removed was 1,065 feet. It was determined the 25 hp motor was no longer in working order and would require replacement. After a partial review, the pump was also found not to operate properly and would need to be replaced. It was suggested that low voltage may be the problem causing the motor to deteriorate.
4. Joe Vickers recommended installing a smaller 10 hp pump which would provide 80 to 100 gpm along with a new power cable. This would provide ample water for blending with Well No. 4 and be a less expensive installation.
5. A motion was made by Matt Scott and seconded by Thomas Doebner to have Joe Vickers obtain a proposal from Alsay to install a new 10 hp pump (6" series diameter), motor and new cable and have them warranty the pump and installation. Matt Scott recommended \$12,000 to be the maximum expenditure for this work which also includes the removal and re-installation of the existing pump. Motion carried 7-0.
6. Joe Vickers stated the present VFD controller will continue to be used with the new motor. Pat King recommended the default settings should be reset.
7. Dale Olmstead stated Well No. 5 casing would be air-jetted top to bottom.

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8. Pat King provided the Board with the Monthly Water System Operational Report dated October 23, 2014. Paragraphs 8 through 17 herein highlight the major ops report items discussed.
9. Pat King stated two regular bacteriological samples taken from the distribution system for August and September, 2014, indicated no coliform organisms found.
10. Pat King stated one raw water monitoring sample was taken from Well's 1 - 4 to comply with the Source Water Trigger Monitoring requirements for the months of August and September, 2014.
11. Pat King stated there have been no additional complaints received about chlorine smell in the water.
12. Pat King stated raw water samples continue to be taken from all wells on a monthly basis and will continue until December 2014.
13. Pat King stated PGMS had been contacted by TCEQ the week of October 13, 2014, to respond to questions about the 4-log virus disinfection treatment. TCEQ is working on their review.
14. Pat King stated PGMS continues to change out meters that read over 1 million gallons of usage. Five meters are scheduled for replacement.
15. PGMS continues to review the RRWSC Tariff and anticipates bringing forth recommendations within the next 60 days.
16. Dale Olmstead requested Pat King provide data from the VFD monitor for his review. Pat will download this data before adjustments and reprogramming is made for the new motor and pump.
17. The Board continued discussions regarding procedures for automatic drafting from a customer/members bank account for payment of their water bills. Thomas Doebner contacted Broadway Bank to determine procedures and costs for electronic debit. The bank thought this system may not be cost effective unless an adequate number of customers sign up. Pat King is now looking into having PGMS accept payment by credit card which could be an acceptable alternative to paying water bills. Pat King agreed to have his new office manager send us a summary of this payment method. PGMS will also send out a customer service survey to all customers.
18. Dale Olmstead informed the Board BSEACD continues to declare Alarm Stage 2 drought status and the Lovelady well water levels continue to drop.

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19. Dale Olmstead stated BSEACD will respond to the rate schedule information RRWSC has submitted. The District will do a qualitative analysis of our rate schedule and recommend possible changes.
20. Thomas Doebner presented the September 2014 Income and Expense Report. Thomas stated the Corporation is in good financial position. Thomas also presented the 2014 Monthly Well Pumpage data for each well.
21. A discussion was held of current Director responsibilities granted by the Board. Dale Olmstead provided the Board with a listing of 6 items of responsibility. A motion was made by Dale Olmstead and seconded by Joe Collins to terminate item #1 which is no longer applicable and items #3 & #4 which have lapsed. He recommend keeping Item #2: Thomas Doebner and Steve Selger were appointed as account signatories on RRWSC bank accounts at Broadway Band and Randolph Brooks Federal Credit Union; Item #5: Scott Christians, as our webmaster, shall insure that only Board approved items are posted to the RRWSC website; and Item #6: President and Treasurer jointly may approve non-PGMS expenditures less than \$2,500 without additional Board approval. Motion carried 7-0.
22. The Board discussed procedures for conducting the annual meeting and possible changes. Dale Olmstead agreed to update the procedural documents by the next meeting.
23. A motion was made by Dale Olmstead and seconded by Thomas Doebner that RRWSC request the Ruby Ranch HOA to discontinue the posting of water related information on the HOA website. Motion was defeated 5-1 with Thomas Doebner being in favor and Scott Christians abstaining.
24. A motion was made by Dale Olmstead and seconded by Pat Dorsett to create a link on the RRWSC website referring customers to the HOA website. Motion carried 7-0.
25. A motion was made by Dale Olmstead and seconded by Joe Collins to request Scott Christians create more obvious direct link on the RRHOA website directing users to RRWSC for water related information. Motion carried 7-0.
26. The next regular Board meeting will be held on November 13, 2014, 7:00 pm at the Thomas Doebner's residence, 871 Clark Cove.
27. A motion was made by Dale Olmstead and seconded by Joe Collins to adjourn. Motion carried 7-0 and the meeting was adjourned at 10:30 pm.

Respectfully submitted,

Steven Selger, Secretary