

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for May 18, 2017

Attendees: Scott Christians
Joe Collins
Thomas Doebner
Dale Olmstead
Steven Selger

Absent: Kevin Rodriguez

Professional Consultants:
Pat King (PGMS)
Timothy Young (PGMS)

Public: Stac Duff

Meeting opened for business at 7:05 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Thomas Doebner to approve the minutes for the April 18, 2017 Regular Meeting and April 18, 2017 Annual Meeting. Motion carried 5-0.
3. Pat King provided the Board with the Monthly Water System Operational Report dated May 18, 2017. Paragraphs 4 through 12 highlight the major operations report items and other items discussed with PGMS.
4. Pat King provided the Board with the monthly pumping report for April 2017. Pat reported that two regular bacteriological samples taken from the distribution system during April 2017 indicated no coliform organisms.
5. Pat King informed the Board that PGMS has resolved possible credit adjustments with two customers due to water leaks.
6. Pat King stated there still are eight homeowners requiring CSI update which should be resolved in June 2017.
7. PGMS continues to make updates to the draft of the overall water system map prepared by Southwest Engineers. PGMS will continue to make field observations for possible map changes. As-built drawings of piping at Plant No. 2 were located and will be added to the map. The Board agreed not to have individual lot addresses added to the map. PGMS will inform the Board when the final map is completed.

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8. Pat King stated Mr. Keith Seibert surveyed the electronics and controls at Plant No. 2 in an attempt to find the proximate cause of the malfunction on April 9, 2017 and the cause of the auto-dialer failing to call out the event. Mr. Seibert's opinion is either the fuse at the turner control failed during a power surge which may occur when a pump is activated to run or when the electricity is provided to the plant. The system is working properly now.

9. PGMS anticipates mailing out the notices with regard to the BPAT testing requirement on June 1, 2017. It was agreed to have PGMS send an informational newsletter on the BPAT testing requirements as presently found on the RRWSC website with the next billings. Dale Olmstead will contact the HOA for any new pool installations which would require annual back flow device testing.

10. Pat King stated the probes located at Plant No. 2 have been adjusted as follows:

Tank 1 begins to fill once the water drops 4 feet from full.

Tank 2 begins to fill once the water drops 8 feet from full.

Timothy Young informed Dale Olmstead the screen on Tank 2 had been installed. He also plans to fix the hanging bracket which is not completely secure. Thomas Doebner requested Timothy add some gravel near one of the tank supports which eroded.

11. PGMS will begin the test run of the auto debit bill payment method starting with the June 2017 billings. Three Board members will use this system to check its capabilities and convenience for the community to pay water bills. Thomas Doebner suggested Pat King contact Susie Doss from Broadway Bank to work out all the details.

12. Dale Olmstead provided the Board with an update on the ASR (Aquifer Storage & Recovery) testing being performed at Plant No. 2. Step one was completed with the injection of 50,000 gallons of Edwards Aquifer water into the Trinity Well. After removal and testing it was determined that a larger quantity of water would be required to be injected. Step two is in process with the injection of 280,000 gallons with only a portion being removed so far. Step 3 will not occur until September or October 2017.

13. Dale Olmstead informed the Board of receipt of a notice dated May 3, 2017 to RRWSC of the transfer of Mountain City Oaks Water System (CNN No. 11427) to the City of Mountain City.

14. Thomas Doebner presented the 2017 Monthly Well Pumpage data for each well. Thomas also presented the 2017 Cash Flow Report through March 2017. Final numbers for April were not received from PGMS. Thomas stated the Corporation is in good financial position.

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15. The Board discussed election of Board Officers. A motion was made by Dale Olmstead and seconded by Scott Christians to elect Thomas Doebner as Treasurer and Steve Selger as Secretary to the RRWSC Board of Directors. Motion carried 4-0. President and vice-President positions will be discussed at the next meeting.

16. The Board discussed renewing financial responsibilities for specific directors. Thomas Doebner and Steve Selger were appointed account signatories on bank accounts at Broadway Bank and Randolph Brooks Federal Credit Union. Scott Christians, as RRWSC webmaster, shall insure that only Board approved items are posted to the RRWSC website. President and Treasurer jointly and severally may approve non-PGMS expenditures less than \$2,500 without additional board approval. A motion was made by Steve Selger and seconded by Thomas Doebner to renew these responsibilities. Motion carried 4-0.

17. The next regular Board meeting will be held on Thursday, June 8, 2017, 7:00 pm at Scott Christians' residence, 100 Creekside Drive, Buda, TX.

18. A motion was made by Dale Olmstead and seconded by Steve Selger to adjourn. Motion carried 4-0 and the meeting was adjourned at 9:05 pm.

Respectfully submitted,

Steven Selger, Secretary