

RUBY RANCH WATER SUPPLY CORPORATION

Meeting Minutes for July 9, 2015

Attendees: Joe Collins
Scott Christians
Thomas Doebner
Pat Dorsett
Dale Olmstead
Matt Scott
Steven Selger

Excused: Joe Collins

Professional Consultant: Pat King (PGMS)

Meeting opened for business at 7:08 pm.

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Matt Scott and seconded by Scott Christians to approve the minutes for the May 21, 2015 Regular Meeting. Motion carried 6-0.
3. Pat King provided the Board with the Monthly Water System Operational Report dated July 9, 2015. Paragraphs 4 through 15 herein highlight the major operations report items and other items discussed with PGMS.
4. Pat King stated 1,720,000 +/- gallons of water were pumped in May and June 2015 with a net water loss of 4.6% in May and 3.0% in June. The two regular bacteriological samples taken from the distribution system during May and June 2015 indicated no coliform organism found.
5. Pat King stated on June 16, 2015, PGMS responded to issues raised in the TCEQ letter dated May 19, 2015 during their comprehensive compliance inspection to the water facilities on April 27, 2015. Part of their response to TCEQ was to address the backflow assembly testing requirements. PGMS has identified those households equipped with backflow preventers and issued a letter to each homeowner to inform them of this testing requirement and to ask they submit documentation to show the issue has been addressed no later than July 15, 2015.
6. Pat King stated the Consumer Confidence Report on water quality was completed and an announcement was made on the July 2015 water bills to alert the membership that the report will be provided upon request. The report is also posted on the RRWSC web site for public viewing.

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7. Pat King stated on or about April 16, 2015, the communication line to Well No. 3 was found to be inoperable. The problem was the phone line, and Verizon has made the repairs and it is now working properly.

8. Pat King stated PGMS has received a proposal from Central Texas Water Maintenance to provide RRWSC with all parts and labor for the installation, programming, and testing of an alarm circuit for Well No. 3 back to the Dialog scout auto-dialer for the price of \$3,894.90. Pat thought the quote was overdone and much more than needed. The Board decided not to proceed at this time and requested Pat King pursue other possible methods if failure occurs.

9. Pat King stated PGMS has learned that PEC responded to electrical fluctuations that leading to frequent sub-monitor trips at Plant No. 2. PEC found the electric meter to be faulty and replaced it on or about February 23, 2015. There have been no issues since.

10. Pat King stated due to multiple recurring issues with the current answering services, PGMS is transitioning to a new service.

11. Pat King stated TCEQ has been notified that RRWSC does not desire to purchase the monitoring equipment that will be required to comply with the approved ground water monitoring plan. PGMS has been directed by the Board to formally notify TCEQ in writing that RRWSC would not be implementing the Source Water Monitoring Plan.

12. Pat King stated PGMS has created an inventory of homes that need a Customer Service Inspection (CSI) and will contact those customers to have the inspection performed.

13. Pat King stated PGMS is now performing the blending duties of Edwards Aquifer water from Well No. 4 and Trinity Aquifer water from Well No. 5 and will document actual blending calculations.

14. Thomas Doebner informed Pat King he had received a bill for the new chlorine injector for \$1,531 and asked him to check for accuracy.

15. Pat King stated he would keep a list on the status of the backflow testing performed by homeowners, providing an updated list for the next Board meeting.

16. Dale Olmstead informed the Board that the Lovelady Well, which BSEACD uses to determine drought status, was now way above drought stage.

17. Dale Olmstead stated the treatment of Well No. 5 with chlorine to control bacterial and anaerobic growth from occurring had been performed on June 3, 2015 at a cost of approximately \$2,000.

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18. Dale Olmstead stated Carroll Campbell of PGMS continues to work on getting an acceptable bar graph presentation on the water bills.
19. The Board continued discussion of the abandoned well along East Bartlett Drive. Matt Scott agreed to engage a contractor to install a removable locked cover on the abandoned well head. A motion was made by Thomas Doebner and seconded by Pat Dorsett to pre-approve a maximum of \$250 to perform this work. Motion carried 5-0 with Matt Scott abstaining.
20. The Board agreed to have Dale Olmstead contact attorney David Klein to discuss the TCEQ requirements for backflow preventer testing. Dale will prepare an email for Board review before sending to David Klein.
21. Thomas Doebner presented the 2015 Monthly Well Pumpage data for each well. Thomas also presented the 2015 Income and Expense Report through June 2015. Thomas stated the Corporation is in good financial position.
22. The Board continued to discuss "Agreed Upon Procedures" prepared by Scott Christians for a possible Financial Review of RRWSC financial records. Only one proposal has been received from Montemayor Hill Britton & Bender, PC, CPA firm from Austin, TX to date.
23. The Board continued discussion of PGMS request for a change in the rate that PGMS charges for their services. The Board agreed to pursue additional quotes from other water management companies for comparison purposes before agreeing to any increase.
24. The Board continued discussion of possible changes to the current RRWSC Tariff. The recommended changes were documented by Thomas Doebner and discussed by the Board. Dale Olmstead will work with Thomas on the details of these changes and the Board will continue discussion at the next meeting.
25. The next regular Board meeting will be held on August 20, 2015, 7:00 pm at Scott Christians' residence, 100 Creekside Drive.
26. A motion was made by Dale Olmstead and seconded by Matt Scott to adjourn. Motion carried 6-0 and the meeting was adjourned at 10:00 pm.

Respectfully submitted,

Steven Selger, Secretary