

# RUBY RANCH WATER SUPPLY CORPORATION

## Meeting Minutes for August 14, 2014

Attendees: Joe Collins  
Thomas Doebner  
Pat Dorsett  
Dale Olmstead  
Matt Scott  
Steven Selger

Professional Consultant: Pat King (PGMS)

Meeting opened for business at 7:00 pm.

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Matt Scott and seconded by Joe Collins to approve the minutes for the June 12, 2014 Regular Meeting. Motion carried 6-0.
3. Dale Olmstead stated BSEACD has declared a pre-drought status and plans to declare Alarm Stage drought status very soon.
4. Dale Olmstead stated he provided BSEACD with the RRWSC conservation rate structure. Dale also completed a survey on July 9, 2014 as requested by BSEACD.
5. Dale Olmstead informed the Board the Ruby Family Trust property located to the south of Ruby Ranch Subdivision has now been established as a conservation area and no residential expansion will occur.
6. Dale Olmstead stated he renewed RRWSC's registration for TCEQ's advanced review of compliance history program.
7. Dale Olmstead stated he completed the pre-registration under the PUC as required by the Texas 83<sup>rd</sup> Legislative Law.
8. Pat King provided the Board with the Monthly Water System Operational Report dated August 14, 2014. Paragraphs 8 through 18 herein highlight the major ops report items discussed.
9. Pat King stated the two regular bacteriological samples were taken from the distribution system for each of the months of June and July, 2014, indicating no coliform organisms found.

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
August 14, 2014

10. Pat King stated one raw water monitoring sample was taken from Well's 1-5 to comply with the Source Water Trigger Monitoring requirements for the months of June and July, 2014.

11. Pat King discussed with the Board complaints about chlorine smell in the water being supplied to homeowners. Pat explained the goal has been to keep a residual of between +/- 1.0 mg/L to 1.5 mg/L residual at the plant and this will typically provide a residual of about 0.5 mg/L at the furthest reaches of the system. Pat stated PGMS is now reducing these residual levels on a gradual basis in an attempt to solve the complaints.

12. Pat King stated he will take more of a role in monitoring the blend ratio of Well No. 4 and Well No. 5 as Well No. 5 continues under further development.

13. Pat King stated raw water samples continue to be taken from all wells on a monthly basis and will continue until December 2014.

14. Pat King stated he had not received any further communication about the information that was submitted to TCEQ for approval on March 7, 2014 relative to the 4-log virus disinfection treatment.

15. The Board continued discussions relating to the replacement of the pump and motor to Well No. 4 by W&L. Pat King stated he received a response from Pat Lyle on June 25, 2014 to indicate he would provide a written response in a few days to enumerate the additional monitoring efforts he is proposing to perform on Well No. 4. Pat expects to obtain the response after Mr. Lyle returns from vacation. Pat also stated PGMS has scheduled a current download of data from the Sub-Trol Unit that controls Well No. 4. Once this data is in hand and provided to RRWSC it will also be forwarded to Mr. Lyle for his evaluation of any issues the data may have identified.

16. Pat King stated PGMS continues to change out meters that read over 1 million gallons of usage.

17. Pat King stated he had received a complaint about sediment in the water at 300 Humphreys Drive. The home was flushed along with points upstream and downstream of the residence. No additional sediment was observed from the remote flushing. The homeowners were asked to contact PGMS if any additional water quality issues arise.

18. Pat King discussed procedures for automatic drafting from a customer/members bank account for payment of their water bills. Thomas Doebner will contact Broadway Bank to determine procedures for RRWSC accounts and Pat Dorsett has agreed to sign up and pay his water bills with this method and to report back to the Board with his results.

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
August 14, 2014

19. Pat King discussed with the Board requirements set in the RRWSC Tariff for payment of reconnection fees and late charges. The Board requested Pat to review other water supply companies that he works with and how they compare with the RRWSC Tariff requirements. Pat King will get back to the Board with any recommended changes to the Tariff.

20. Dale Olmstead continued to ask Pat King about the March 26, 2014 letter from TCEQ, relative to water monitoring violation notice on September 20, 2013. Pat still thinks this has been addressed, and will follow-up at the next meeting.

21. The Board discussed issues relating to possible rain water collection systems that homeowners may initiate. The Board agreed to continue to monitor, via our law firm, the status of updated legislation and/or rule making by TCEQ with special concern about the protection of water quality for all of our customers from potential contamination from harvested rainwater.

22. Thomas Doebner presented the July 2014 Income and Expense Report. Thomas stated the Corporation is in good financial position. Thomas also presented the 2014 Monthly Well Pumpage data for each well.

23. A motion was made by Thomas Doebner and seconded by Pat Dorsett to have Beautiscape extend an earthen berm and trim tree limbs at Plant No. 2 for a cost of \$725. Motion carried 6-0.

24. Dale Olmstead stated Joe Vickers planned to evacuate the water from the casing of Trinity Aquifer Well No. 5 with water from Edwards Aquifer Well No. 4 which will be about 1,500 gallons. Studies will be conducted and data collected on water quality results.

25. A motion was made by Matt Scott and seconded by Joe Collins to have Scott Christians appointed to the Board of Directors as a replacement for David Smith. Motion carried 6-0.

26. The next regular Board meeting will be held on October 23, 2014, 7:00 pm at the Scott Follett Conference Center, 380 East Bartlett Drive.

27. A motion was made by Pat Dorsett and seconded by Dale Olmstead to adjourn. Motion carried 6-0 and the meeting was adjourned at 9:30 pm.

Respectfully submitted,

Steven Selger, Secretary