

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for September 8, 2016

Attendees: Thomas Doebner
Dale Olmstead
Kevin Rodriguez
Matt Scott
Steven Selger

Absent: Scott Christians
Joe Collins

Professional Consultant: Timothy Young (PGMS)

Public: Martha Anderson

Meeting opened for business at 7:10 pm.

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. Martha Anderson addressed the Board to discuss the latest information and documentation regarding the town of Dripping Springs permit request for discharging treated sewage into Onion Creek. Martha provided the Board with copies of a letter written by Wimberley Water Supply Corporation to TCEQ requesting a delay in the permitting process and copies of a Resolution of the Board of Directors of the Sierra West Property Owners Association opposing the issuance by TCEQ of a proposed permit. Martha also informed the Board there would be a public hearing held on this issue and hoped to have a large community turnout.
3. A motion was made by Thomas Doebner and seconded by Kevin Rodriguez to approve the minutes for the August 11, 2016 Regular Meeting. Motion carried 5-0.
4. Timothy Young provided the Board with the Monthly Water System Operational Report dated September 8, 2016. Paragraphs 4 through 17 highlight the major operations report items and other items discussed with PGMS.
5. Timothy Young stated there was a 1.35% water loss for the month of August 2016. Tim stated two regular bacteriological samples taken from the distribution system during August 2016 indicating no coliform organisms.
6. Timothy Young stated there were presently 243 active connections with total current charges for the month of August 2016 of \$21,117.22.

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7. Timothy Young stated PGMS sent letters to 35 residents to indicate it is now time to have backflow assemblies tested to comply with annual testing requirements and has presently received 11 BPAT certifications. The second letter is scheduled to be sent to those that have not responded on or about September 19, 2016.
8. Timothy Young stated PGMS has drafted a letter to be sent to twelve members that do not currently have customer service inspections on file. Tim informed the Board that after September 12, 2016, PGMS will conduct these inspections. Customers will not be required to pay for the inspection.
9. Timothy Young stated PGMS has contacted the customer at 440 Creekside and faxed him the letter with regard to reinstating his membership and providing water service to his property. No additional communication has been received to date.
10. Timothy Young informed the Board there is a request to PEC for steps to be taken to ensure the integrity of the electrical service for Plant No.2. A work order has been drafted by PEC Customer Service Representative Aquilina at the Oak Hill PEC office and PGMS continues to wait to learn exactly what PEC is planning to accomplish and when the work will be done.
11. Timothy Young stated Southwest Engineers have provided a quote dated September 8, 2016 to prepare an overall water system map. Southwest Engineers stated the cost will be billed on an hourly basis at their standard hourly rates up to a maximum amount of \$4,000, plus reimbursable expenses. The Board felt this number was high and requested Tim contact Southwest Engineers in an attempt to lower the maximum amount. PGMS can proceed with this work at their own risk until the Board can formally take action.
12. Timothy Young stated their field crew had uploaded the data from the Franklin Sub-monitor unit at Well No. 4 and has distributed this information to the Board members. Dale Olmstead requested that these readings also be taken from the unit at Well No. 5 for two to three months after Well No. 5 is up and running.
13. Timothy Young stated the lead copper sampling requirement from ten homes had been taken and delivered to the laboratory. PGMS has received the laboratory results which indicate all samples were below the maximum contaminant levels. Letters and results are being sent to each homeowner and TCEQ to certify this work is now complete.
14. Timothy Young stated everything is configured to be able to send out neighborhood notices to the membership. An insert was included with the last water bills to solicit email addresses from those that would like to be included with this email notification process. Dale Olmstead informed Tim that a RRWSC Board member will be responsible for keeping the email list and sending out all information. The designated Board member and his backup will have to be notified by PGMS 24 hours a day, 7 days a week in order to send out critical information to the membership.

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15. Timothy Young stated PGMS staff has continued to work with Dale Olmstead and the Yaskawa representative to ensure PGMS capabilities of retrieving data from the VFD that drives Well No. 5.

16. Timothy Young stated there were presently about 10 homes that require meter change outs which should be completed next month.

17. Thomas Doebner requested Timothy Young to check with Scott Follett to determine if there may be a second connection between Plant No. 1 and Plant No. 2 water systems from property owned by Mr. Follett.

18. Joe Vickers discussed with the Board the ASR (Aquifer Storage & Recovery) proposal being initiated by BSEACD. Joe Vickers, Dale Olmstead and Thomas Doebner attended a meeting at BSEACD on August 30, 2016 to discuss the concept of injecting Edwards Aquifer water from Well No. 4 into the casing of Trinity Aquifer Well No. 5 for the purpose of storing up to 5 million gallons of Edward Aquifer water for future use. BSEACD would make plans to test the viability of this system once there were up to 1 to 2 million gallons of water in storage. BSEACD has so far committed up to \$1,700 for a transducer and cable to take measurements. Water used in the "testing" will not go against the RRWSC annual permitted volume. Joe presented a concept sketch of a typical ASR system which could occur at Plant No. 2 where RRWSC has an Edwards Aquifer well in close proximity to the Trinity Aquifer Well. Joe stated TCEQ would be the primary regulatory agency but BSEACDE will provide the required Class D permit to perform this operation. RRWSC will be required to install a 2 inch PVC pipe and an additional 1 ¼ inch PVC pipe to a depth of 500 feet in the Trinity Well. Joe thought there may be a necessity to modify the Well No. 5 well head to accommodate the installation. A motion was made by Thomas Doebner and seconded by Matt Scott to have RRWSC proceed with the feasibility study for the ASR, including authorizing BSEACD and TCEQ to proceed with testing and install the required PVC piping. Motion carried 5-0.

19. Joe Vickers and the Board discussed possible methods of moving Edwards Aquifer water to Well No. 5. One method would take water directly from the storage tank, through a charcoal filter and meter, and into the Well No. 5 casing.

20. Dale Olmstead informed the Board that the Lovelady Well, which BSEACD uses to determine drought status, was 65 feet above drought stage.

21. Dale Olmstead informed the Board the cost for repairing the Trinity Well No. 5 would be approximately \$25,000 which includes disposal of the old Boreline. The timing of getting the well back on line will be dictated by availability of all materials and Alsay's crew, best case would be sometime next week.

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22. Thomas Doebner presented the 2016 Monthly Well Pumpage data for each well. Thomas also presented the 2016 Cash Flow Report through July 2016. Thomas stated the Corporation is in good financial position.

23. The Board discussed offering auto debit capability for payment of water bills by RRWSC customers. Thomas Doebner informed the Board it would cost \$47.14 per month if one customer were to utilize auto debit and an additional \$.14 per month for every additional customer. Obviously the more customers that utilize the auto debit payment method, the less expensive it will become for each customer. Thomas Doebner and Kevin Rodriguez agreed to put together a promotional document on the auto debit payment method and have it enclosed with the next round of customer billings. The Board will review the feedback at the next meeting.

24. The next regular Board meeting will be held on Thursday, November 10, 2016, 7:00 pm at Steve Selger's residence, 452 Richards Drive.

25. A motion was made by Steve Selger and seconded by Matt Scott to adjourn. Motion carried 5-0 and the meeting was adjourned at 10:20 pm.

Respectfully submitted,

Steven Selger, Secretary