

RUBY RANCH WATER SUPPLY CORPORATION  
Meeting Minutes for April 18, 2017

Attendees: Scott Christians  
Joe Collins  
Thomas Doebner  
Dale Olmstead  
Kevin Rodriguez  
Matt Scott  
Steven Selger

Professional Consultants:  
Pat King (PGMS)  
Zachary King (PGMS)  
Timothy Young (PGMS)

Meeting opened for business at 6:05 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Matt Scott and seconded by Joe Collins to approve the minutes for the March 9, 2017 Regular Meeting. Motion carried 6-0.
3. Pat King provided the Board with the Monthly Water System Operational Report dated April 18, 2017. Paragraphs 4 through 16 highlight the major operations report items and other items discussed with PGMS.
4. Pat King provided the Board with the monthly pumping report for February and March 2017. Pat reported that two regular bacteriological samples taken from the distribution system during March 2017 indicated no coliform organisms.
5. Pat King discussed the problems of low water pressure from Plant No. 2 on April 9<sup>th</sup> and 10<sup>th</sup>. It was determined a fuse to the Turner Control Unit had blown. The fuse was replaced and the water system was found to be cycling properly. The system was flushed on the evening of April 9<sup>th</sup> and again the following days. Pat King also requested 5S Service Company, Keith Seibert, to check the Turner Control Unit to determine why the fuse had blown. Keith cycled the well, the booster pumps and the air compressor and all component parts appeared to be working properly. He indicated a power fluctuation is the most probably cause of the blown fuse. 5S Service Company will continue to evaluate why the auto-dialer located at the plant did not call out during the period of lower than average pressure, and report back to PGMS.
6. Dale Olmstead requested PGMS to check the data file in the Sub-Monitor on Well # 4 to determine if it has any relevant data concerning the April 9<sup>th</sup> blown fuse in the Turner Control.

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7. PGMS has received the draft of the overall water system map prepared by Southwest Engineers. The Board was requested to review the map and make comments for changes as necessary.

8. Pat King stated Well No. 5 continues to remain off-line but is now ready for use at such time as determined to be appropriate.

9. Pat King stated the ground storage tank at Plant No. 2 was taken off line and recoated in February 2017. With this complete, all ground storage tanks have been inspected and found in satisfactory condition.

10. PGMS will begin the test run of the auto debit bill payment method starting May 2017 billings. Three Board members will use this system to check its capabilities and convenience for the community to pay water bills.

11. Dale Olmstead discussed the flushing operation being performed by PGMS due to the discoloration problems noticed by some customers. Pat King stated he would accelerate the flushing operation with higher velocities and volumes of water.

12. Dale Olmstead also requested PGMS to have a detailed check of the electrical system performed and to locate all air release valves.

13. Dale Olmstead informed PGMS that Well No. 5 would not be placed back into production until the initial ASR (Aquifer Storage & Recovery) testing is completed.

14. Pat King stated CSI documentation is still required on 6 customers. He will try and contact these owners to complete the CSI documents.

15. PGMS will remove the Scott Follett meter located on East Bartlett drive. It has been unused for a number of years.

16. Thomas Doebner requested PGMS make more deposits into the RRWSC account during each month. Pat King agreed to increase the deposits.

17. Thomas Doebner presented the 2017 Monthly Well Pumpage data for each well. Thomas also presented the 2017 Cash Flow Report through March 2017. Thomas stated the Corporation is in good financial position.

18. The meeting was recessed at 7:15 pm for the Annual Meeting.

19. The meeting re-convened at 7:25 pm.

20. The Board discussed write off accounts. A motion was made by Thomas Doebner and seconded by Joe Collins to write off accounts 58, 61 and 188 for a total of \$261.91. Motion carried 5-0.

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21. The Board discussed with PGMS a request by Mr. Harris for financial relief caused by a leak found on his property. Pat King agreed to check on this request.
22. Dale Olmstead informed the Board receipt of a letter from Barton Springs Edwards Aquifer Conservation District dated April 17, 2017 giving District support for Ruby Ranch Water Supply Corporation ASR studies.
23. Thomas Doebner stated the Director Liability Insurance policy has been renewed for another year.
24. The Board discussed renewal of website services by Blue Coyote. A motion was made by Dale Olmstead and seconded by Joe Collins to renew the contract with Blue Coyote for another year with no financial increase. Motion carried 4-0 with Scott Christians abstaining.
25. The next regular Board meeting will be held on Thursday, May 18, 2017, 7:00 pm at Steve Selger's residence, 452 Richards Drive, Buda, TX.
26. A motion was made by Joe Collins and seconded by Scott Christians to adjourn. Motion carried 5-0 and the meeting was adjourned at 8:15 pm.

Respectfully submitted,

Steven Selger, Secretary