

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for September 7, 2017

Attendees: Scott Christians
Thomas Doebner
Al Gmitter
Dale Olmstead
Kevin Rodriguez
Steven Selger

Excused: Joe Collins

Professional Consultants:
Timothy Young (PGMS)
Sharon Livingston (PGMS)

Meeting opened for business at 7:05 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the minutes for the August 10, 2017 Regular Meeting. Motion carried 5-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated September 7, 2017. Paragraphs 4 through 12 highlight the major operations report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for August 2017. Net water loss for August was 4.59%. Tim reported that two regular bacteriological samples taken from the distribution system during August 2017 indicated no coliform organisms.
5. Timothy Young stated all Customer Service Inspections were performed with the exception of one homeowner who is scheduled for September 12, 2017.
6. Timothy Young stated SW Engineers indicated it would incorporate the field verified changes and have the final system map ready in October 2017.
7. PGMS has yet to install gravel reinforcement to Plant No. 2 GST footings.
8. PGMS has received BPAT certifications from about 95% of those that have been contacted. PGMS will continue to work on the remaining 5%.
9. PGMS has identified about 30 meters exceeding 1 million gallon usage that have to be changed. To date, PGMS has replaced 13 meters and will continue to replace the others.

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10. Timothy Young stated PGMS is in the process of drafting a written procedure to document the Auto Debit Bill Pay Initiative program. PGMS should have this draft ready for review in the next 10 days. Timothy stated the auto debit program has worked as planned during the testing period with three Board member accounts during the last billing cycle.

11. Timothy Young stated there are no past due accounts at this time.

12. Thomas Doebner stated no final reports have been received from PGMS for the month of August. Sharon Livingston stated they would be sent tomorrow, September 8, 2017. Sharon also stated PGMS would get Thomas these reports in a timely manner from now on.

13. Dale Olmstead updated the Board on the ASR Project. The RRWSC is required to send a report on the ASR Project to TCEQ by September 16, 2017. Presently BSEACD staff is working on this report which RRWSC will forward to TCEQ by September 16, 2017. Based on studies to date, BSEACD thinks the RRWSC ASR project is definitely a viable project and recommends further testing be performed as conditions allow. Dale stated BSEACD has created a technical committee focused on developing draft rules governing ASR installations and expects to broaden the committee membership in future months.

14. Dale Olmstead stated that should RRWSC decide its pilot ASR project is successful and plans to implement ASR into normal production activities TCEQ will require new documentation with respect to two facets of operations. A new/revised source water plan detailing Plant No. 2 changes, including engineering reports, plus adoption of routine lead and copper compliance monitoring instead of the reduced frequency we are governed by now.

15. Dale Olmstead stated the Well No. 4 pumping rate has improved.

16. Thomas Doebner presented the 2017 Cash Flow Report through July 2017. Final report for the month of August will not be completed until financial information is received from PGMS. Thomas stated the Corporation is in good financial position.

17. The Board discussed the Auto Debit status and Customer Communication Plan. Scott Christians will make recommended changes to the Communication Plan and forward to PGMS for their review before sending to RRWSC customers and the beginning of the Auto Debit payment plan.

18. The Board continued discussion of the ASR response letter to TCEQ. A motion was made by Thomas Doebner and seconded by Scott Christians to have RRWSC send the final report prepared by BSEACD by cover letter to TCEQ by September 16, 2017. Motion carried 6-0.

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19. The Board also discussed Step No. 3 of the ASR testing at Well No. 5. A motion was made by Steve Selger and seconded by Thomas Doebner to move forward with Step No. 3 in October 2017 and increase Trinity Aquifer storage volumes as required to obtain an adequate storage bubble. Motion carried 5-0. Dale Olmstead prepared and presented an ASR Status Snapshot with the Board.

20. The next regular Board meeting will be held on Thursday, October 12, 2017, 7:00 pm at Steve Selger's residence, 452 Richards Drive, Buda, TX.

21. A motion was made by Dale Olmstead and seconded by Al Gmitter to adjourn. Motion carried 5-0 and the meeting was adjourned at 10:25 pm.

Respectfully submitted,

Steven Selger, Secretary