

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for October 12, 2017

Attendees: Scott Christians
Joe Collins
Thomas Doebner
Al Gmitter
Dale Olmstead
Steven Selger

Excused: Kevin Rodriguez

Public: David Fletcher

Professional Consultants:
Timothy Young (PGMS)
Sharon Livingston (PGMS)

Meeting opened for business at 7:00 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Al Gmitter to approve the minutes for the September 7, 2017 Regular Meeting. Motion carried 6-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated October 12, 2017. Paragraphs 4 through 11 highlight the major operations report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for September 2017. Net water loss for September was 2.33%. Tim reported that two regular bacteriological samples taken from the distribution system during September 2017 indicated no coliform organisms. Also two bacteriological samples taken from Well No. 5 indicated no coliform organisms.
5. Timothy Young stated one customer remains to have the Customer Service Inspections performed. PGMS will continue to schedule a date for this inspection.
6. Timothy Young stated SW Engineers was close to completing the final system mapping.

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7. PGMS has still not added gravel to the reinforcement to the GST footings at Plant No. 2 that was requested last year.

8. Timothy Young stated there were 85 BPAT certifications required. There are 8 users that continue to be pending and PGMS was tracking the progress on those customers.

9. PGMS changed one meter in the past month. It was pointed out to PGMS again that there are 24 meters with over 1million gallons of usage, some that have not been changed in over 2 years. PGMS received a case of $\frac{3}{4}$ inch long meters. PGMS committed to getting these changed in the next month.

10. Timothy Young stated Auto Debit Bill Pay Initiative program continues to work as planned during the testing period and is ready to be implemented. The Board agreed to have PGMS include the announcement of the Auto Debit Payment Plan during the next month's billing cycle. Scott Christians has volunteered to be the auto debit coordinator for the Board and Sharon Livingston has been appointed the auto debit coordinator for PGMS. Scott Christians will have the announcement document placed on the RRWSC web site. Dale Olmstead requested Timothy Young provide the Board with a letter stating PGMS has reviewed the auto debit procedures and agrees with the process going forward.

11. The Board discussed a letter received from BSEACD dated October 4, 2017 which states results of their annual audit and analysis of permittee accounts for the issuance of Conservation Credits for fiscal year 2017 in the amount of \$257.87. Due the fact that PGMS submitted at least 3 late meter reports, RRWSC will not receive this credit of \$257.87. Dale Olmstead requested Sharon Livingston report this information to Pat King and will also follow up with a letter to PGMS. The Board felt PGMS should absorb the loss of \$257.87 due to their inability to submit these reports in a timely manner.

12. Dale Olmstead updated the Board on the ASR Project. The RRWSC has submitted the required report on the ASR Project to TCEQ on September 29, 2017. There presently is no interest by other TCEQ departments for an interim report with the next report due at the end of March 2018. Dale stated BSEACD continues to develop draft rules governing ASR installations which should be completed sometime in November 2017 at which time they will request comments from other interested parties. Dale stated BSEACD has authorized the starting of Step III of the ASR Project with the injection of over 7.5 million gallons into the Trinity Aquifer within the next 6 months. The start of Step III began October 11, 2017. Scott Christians will have the report submitted to TCEQ placed on the RRWSC web site.

13. Thomas Doebner presented the 2017 Cash Flow Report through September 2017. Thomas also presented the 2017 Monthly Well Pumpage data. Thomas stated the Corporation is in good financial position.

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14. Thomas Doebner informed the Board we are continuing to experience significant financial issues with PGMS. These issues have been occurring for the past several months and do not seem to be getting better. Thomas said he does not have confidence in the accuracy of the reports we receive from PGMS and is concerned that RRWSC deposits are not being made on a timely basis. Thomas stated he has recently discussed the Board's concerns about these issues with Patrick King, the general manager and owner of PGMS and Patrick committed to Thomas these problems would be corrected.

15. The next regular Board meeting will be held on Thursday, November 9, 2017, 7:00 pm at Al Gmitter's residence, 110 Humphreys Drive, Buda, TX.

16. A motion was made by Dale Olmstead and seconded by Joe Collins to adjourn. Motion carried 6-0 and the meeting was adjourned at 9:40 pm.

Respectfully submitted,

Steven Selger, Secretary