

RUBY RANCH WATER SUPPLY CORPORATION  
Meeting Minutes for December 14, 2017

Attendees: Scott Christians  
Thomas Doebner  
Al Gmitter  
Dale Olmstead  
Steven Selger

Excused: Joe Collins  
Kevin Rodriguez

Professional Consultants:  
Sharon Livingston (PGMS)

Meeting opened for business at 7:10 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Al Gmitter to approve the minutes for the November 9, 2017 Regular Meeting. Motion carried 5-0.
3. Sharon Livingston provided the Board with the Monthly Water System Operational Report dated December 14, 2017. Paragraphs 4 through 10 highlight the major operations report items and other items discussed with PGMS.
4. Sharon Livingston provided the Board with the monthly pumping report for November 2017. Sharon reported that two regular bacteriological samples taken from the distribution system during November 2017 indicated no coliform organisms.
5. Sharon stated the System Map Project was now complete and a full size map and three small maps along with an electronic copy has been sent to the Board.
6. Sharon stated there were about 8 users still requiring BPAT certifications. PGMS was tracking the progress on those customers and will send them a second letter requesting compliance.
7. PGMS has changed an additional 9 meters in the past month that exceeded 1 million gallons of usage. There are approximately 8 more meters that will be changed by the end of the year.
8. Sharon stated Auto Debit Bill Pay Initiative program continues to work as planned. There were 56 customers signed up for service by December 12<sup>th</sup>. The Auto Debit program announcement will be included in next month's billings.

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
December 14, 2017

9. Sharon stated PGMS has revised the former “Well 5 Flush Meter account” to maintain an accurate number of gallons delivered to Well No. 5 from the ground storage tank and account for it as its own account. This will separate the ASR water from routine flushing.

10. Thomas Doebner asked Sharon Livingston to check on cost savings if new meters were bought in bulk numbers (i.e. 25) and stored by PGMS for future installation.

11. Dale Olmstead updated the Board on the ASR Project. Dale Olmstead, Thomas Doebner and Joe Vickers attended a meeting at BSEACD on December 13<sup>th</sup> to discuss their draft rules governing ASR pilot programs and future installations. BSEACD staff plan to revise the draft rules and hope to have a final draft done by the second quarter of 2018 for possible approval by their Board of Directors.

12. Thomas Doebner stated BSEACD staff had recommended RRWSC be designated for the “Permittee of the Year 2017” award as recognition for their efforts on the ASR project. A vote is expected at their meeting on this evening.

13. Thomas Doebner presented the 2017 Monthly Well Pumpage data and the RRWSC ASR Step 3 pumping data through December 14, 2017. Thomas also presented the 2017 Cash Flow Report through November 2017. Thomas stated the Corporation is in good financial position.

14. Dale Olmstead again stated he expects TRWA to submit the Eminent Domain Report to the State Comptroller’s office this coming January.

15. The Sub-Committee of Thomas Doebner, Al Gmitter and Steve Selger met with Pat King, Sharon Livingston and Timothy Young at the office of PGMS on Wednesday, December 6, 2017 to express the Board’s concerns about past performance issues and whether or not they should be considered for inclusion into our contract with PGMS. Pat King agreed to attend to these items and the Sub-Committee felt no contract modifications would be required at this time.

16. The Board continued discussion on the notification method to TCEQ Plan Review Team regarding possible change in source water quality with respect to ASR activities. It was determined that two hydrologists at BSEACD would be the best authority to handle this notification.

17. Dale Olmstead stated there would be a requirement to have the TCEQ permit for the ASR Pilot Program extended. Dale Olmstead will contact Joe Vickers to discuss the methods to accomplish this.

18. The next regular Board meeting will be held on Thursday, January 11, 2018, 7:00 pm at Thomas Doebner’s residence, 871 Clark Cove, Buda, TX.

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
December 14, 2017

19. A motion was made by Dale Olmstead and seconded by Steve Selger to adjourn. Motion carried 5-0 and the meeting was adjourned at 9:07 pm.

Respectfully submitted,

Steven Selger, Secretary