

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for January 11, 2018

Attendees: Joe Collins
Thomas Doebner
Al Gmitter
Dale Olmstead
Kevin Rodriguez
Steven Selger

Excused: Scott Christians

Professional Consultants:
Sharon Livingston (PGMS)
Timothy Young (PGMS)

Public: David Fletcher

Meeting opened for business at 7:00 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Al Gmitter to approve the minutes for the December 14, 2017 Regular Meeting. Motion carried 5-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated January 11, 2018. Paragraphs 4 through 15 highlight the major operation report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for December 2017. Tim reported that two regular bacteriological samples taken from the distribution system during December 2017 indicated no coliform organisms.
5. Tim stated out of 85 BPAT Certifications that are required, all have been submitted within the last twelve months.
6. PGMS has changed an additional 9 meters in the past month that exceeded 1million gallons of usage. Additional meters have been changed out at the time of this report. Meters will continue to be replaced as they exceed 1 million gallons of usage.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. As of January 10, 2018, 61 customers have signed up for the Auto Debit service.
8. Tim stated Plant No. 1 Auto-dialer has not been functioning. Frontier Communications will be on-site 1/12/18 to make repairs.

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9. Tim stated there have been no known issues with the ASR project. The amount of water delivered to Well No. 5 is presently 1,297,800 gallons.
10. Tim stated the annual audit by TCEQ was completed with no violations.
11. Dale Olmstead requested PGMS have the water tanks inspected to be sure to maintain the D & H warranty on the coating of the tanks. Tim thinks this has been scheduled and will make sure it is completed.
12. Dale Olmstead thinks there may be a leak at 930 Clark Cove. PGMS will contact the owner.
13. Thomas Doebner stated two small pipes on the clay valves were frozen at one of the plants. PGMS will take care of having this repaired. Thomas informed Tim there were electrical heat wraps available to prevent this from happening in the future.
14. Thomas Doebner stated the Water Use Survey due on March 1st has been submitted.
15. Thomas Doebner stated PGMS was doing a terrific job on reports, billings and deposits.
16. Dale Olmstead stated the Lovelady well, used by BSEACD to determine drought levels, has dropped nine feet last month, but is still far above drought stage.
17. Dale Olmstead informed the Board that RRWSC has been awarded the BSEACD Permittee of the Year Award for 2017. A luncheon has been scheduled for January 26th at Bowie High School to present this award. Presently 3 Board members have agreed to attend this luncheon and Dale was charged with contacting Scott Christians about his attendance.
18. Thomas Doebner presented the 2017 Monthly Well Pumpage data and the RRWSC ASR Step 3 pumping data through January 8, 2018. Thomas presented the 2017 Cash Flow Report through December 2017 and the Balance Sheet through December 31, 2017. Thomas also presented the RRWSC 2018 Budget.
19. The Sub-Committee of Thomas Doebner, Al Gmitter and Steve Selger have agreed no PGMS contract modifications would be required at this time and remaining Board members concurred.
20. The Board continued discussion on the notification method to TCEQ Plan Review Team regarding possible change in source water quality with respect to ASR activities. It was determined that the compliance officer at BSEACD would handle this notification and coordinate with TCEQ.

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21. Dale Olmstead has prepared a letter to David Murry, Project Manager at TCEQ, to request one year extension of the ASR Pilot Permit. A motion was made by Dale Olmstead and seconded by Joe Collins to approve sending this letter to TCEQ. Motion carried 6-0.
22. The Board agreed to extend the bookkeeping contract with Thomas Handyman Services for another year with no changes to the contract.
23. The Board discussed the schedule for the 2018 annual meeting. Steve Selger will coordinate obtaining the use of the Lodge for April 17, 2018.
24. The next regular Board meeting will be held on Thursday, February 8, 2018, 7:00 pm at Joe Collins' residence, 412 Richards Drive, Buda, TX.
25. A motion was made by Dale Olmstead and seconded by Joe Collins to adjourn. Motion carried 6-0 and the meeting was adjourned at 8:50 pm.

Respectfully submitted,

Steven Selger, Secretary