

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for February 8, 2018

Attendees: Joe Collins
Thomas Doebner
Al Gmitter
Dale Olmstead
Kevin Rodriguez
Scott Christians
Steven Selger

Professional Consultants:
Sharon Livingston (PGMS)
Timothy Young (PGMS)

Meeting opened for business at 7:00 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Thomas Doebner to approve the minutes for the January 11, 2018 Regular Meeting. Motion carried 7-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated February 8, 2018. Paragraphs 4 through 14 highlight the major operation report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for January 2018. Tim reported that two regular bacteriological samples taken from the distribution system during January 2018 indicated no coliform organisms.
5. Tim stated out of 85 BPAT Certifications that are required, all have been submitted within the last twelve months.
6. PGMS has changed an additional 13 meters in the past month that exceeded 1 million gallons of usage. Meters will continue to be replaced as they exceed 1 million gallons of usage.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. As of February 8, 2018, 73 customers have signed up for the Auto Debit service.
8. Tim informed the Board that Dan Carman of D&H has been contacted to schedule interior and exterior tank inspections for each of the system's ground storage tanks. Dan Carman told Tim as long as he performs the tank inspections within the 2018 calendar year, D&H will honor the warrantee of each RRWSC storage tanks. PGMS will be notified when the inspection date is set.

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9. Tim stated there have been no known issues with the ASR project. The amount of water delivered to Well No. 5 for January 2018 was 1,557,800 gallons.
10. Tim stated PGMS has ordered the ¼ inch copper tubing to make repairs to the freeze damaged valve. He will notify the Board when repairs are complete.
11. Thomas Doebner stated the leak at 930 Clark Cove continues to be observed. Dale Olmstead has agreed to stop by and discuss this with the homeowner.
13. The Board has received a letter from TCEQ dated January 26, 2018 for the Comprehensive Compliance Investigation which states no violations are being alleged as a result of the investigation. Three additional issues were stated which PGMS will be required to address. 1) Records show that monthly raw water sampling had not been performed for Well No. 5. Reason, the well has not been in operation. 2) The Customer Service Inspection form and Service Agreement do not include updated information regarding lead content for pipes and fittings. 3) The operations records indicate that the amount of chemical used for chlorination is not being recorded on a weekly basis.
14. Thomas Doebner stated the RRWSC has received a letter from TCEQ dated January 25, 2018 authorizing an extension of one year for completion of testing to determine the viability of an aquifer storage and recovery system for RRWSC.
15. Dale Olmstead stated the Lovelady well, used by BSEACD to determine drought levels, continues to drop and may indicate drought levels possibly by April 2018.
17. Dale Olmstead stated four Board members attended award luncheon where the RRWSC was awarded the BSEACD Permittee of the Year Award for 2017.
18. Thomas Doebner presented the 2018 Monthly Well Pumpage data and the RRWSC ASR Step 3 pumping data through January 8, 2018. Thomas presented the 2018 Cash Flow Report through January 2018. Thomas stated there were no unusual occurrences.
19. The Board continued discussion on the notification method to TCEQ Plan Review Team regarding possible change in source water quality with respect to ASR activities. A motion was made by Thomas Doebner and seconded by Kevin Rodriguez to table action on a response to the Plan Review Team letter while the feasibility study continues. Motion carried 7-0.
20. The Board continued discussion on the 2018 annual meeting. The Annual meeting has been set for 7:00 pm, April 17, 2018 at the Ruby Ranch Lodge. Proper posting and notices have been sent. There are four director positions up for election. Candidate applications must be received by March 3, 2018.
21. The next regular Board meeting will be held on Thursday, March 8, 2018, 7:00 pm at Dale Olmstead's residence, 301 Clark Cove, Buda, TX.

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22. A motion was made by Dale Olmstead and seconded by Scott Christians to adjourn. Motion carried 7-0 and the meeting was adjourned at 9:25 pm.

Respectfully submitted,

Steven Selger, Secretary