

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for March 8, 2018

Attendees: Joe Collins
Thomas Doebner
Al Gmitter
Dale Olmstead
Kevin Rodriguez
Scott Christians
Steven Selger

Professional Consultants:
Timothy Young (PGMS)

Public: David Fletcher

Meeting opened for business at 7:00 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Thomas Doebner to approve the minutes for the February 8, 2018 Regular Meeting. Motion carried 7-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated March 8, 2018. Paragraphs 4 through 13 highlight the major operation report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for February 2018. Tim reported that two regular bacteriological samples taken from the distribution system during February 2018 indicated no coliform organisms.
5. Tim stated out of 85 BPAT Certifications that are required, all have been submitted within the last twelve months.
6. PGMS has changed an additional 4 meters in the past month that exceeded 1 million gallons of usage. Meters will continue to be replaced as they exceed 1 million gallons of usage.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. As of March 8, 2018, 79 customers have signed up for the Auto Debit service.
8. Tim stated there have been no known issues with the ASR project. The amount of water delivered to Well No. 5 for February 2018 was 1,426,300 gallons.

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9. Tim will notify the Board when the Well No. 5 CLA-VALV has been repaired.
10. Tim provided the Board with the TCEQ Customer Service Inspection Certification form and instructions.
11. Thomas Doebner stated the Phase Monitor at Plant No. 2 had to be replaced by PGMS due to lightning strike.
12. Dale Olmstead stated he stopped by the home on Clark Cove to inform the homeowner of a possible water leak on their property.
13. Thomas Doebner plans to meet with Tim Young to review the overall RRWSC water utility map to determine areas that can be serviced by either Plant No. 1 or Plant No. 2.
14. Dale Olmstead stated the RRWSC has received a letter from the Underground Injection Control Permits Section of TCEQ dated January 25, 2018 authorizing an extension of one year for completion of our Class V injection authorization for testing to determine the viability of an aquifer storage and recovery system.
15. Dale Olmstead and Thomas Doebner attended a meeting with four members from BSEACD along with Joe Vickers to discuss the progress of Phase III ASR project. There may be some changes once the BSEACD Board approves their ASR Rules which should not affect the progress of the feasibility study.
16. The Board reviewed a preliminary letter being prepared for the TCEQ Plan Review Team relating to an update and status report on the aquifer storage and recovery feasibility project. A motion was made by Steve Selger and seconded by Joe Collins to approve and forward the letter to TCEQ Plan Review Team, but eliminating the last sentence in paragraph 4. Motion carried 7-0.
17. Thomas Doebner presented the 2018 Monthly Well Pumpage data and the RRWSC ASR Step 3 pumping data through February 8, 2018. Thomas presented the 2018 Cash Flow Report through February 2018.
18. The Board discussed the second ASR status report sent to TCEQ by the end of March 2018. Thomas Doebner and Dale Olmstead agreed to prepare and send this six month report.
19. The Board discussed the renewal of website services provided by Blue Coyote. A motion was made by Joe Collins and seconded by Steve Selger to accept the contract for website services at \$50 per month. Motion carried 6-0 with Scott Christians abstaining.

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20. The Board continued discussion of the upcoming annual meeting now scheduled for April 17, 2018 at the Ruby Ranch Lodge. There have been 3 applications received for unopposed director candidates. The meeting packet containing the cover letter, agenda and signed resolution need to be sent to the membership by March 18, 2018. A motion to adopt a resolution declaring Joe Collins, Kevin Rodriguez and Steve Selger as Directors of RRWSC and cancelling the April 17, 2018 Director's election was made by Dale Olmstead and seconded by Thomas Doebner. Motion carried 7-0. A motion was made by Thomas Doebner and seconded by Al Gmitter to approve the Agenda. Motion carried 7-0. A motion was made by Thomas Doebner and seconded by Joe Collins to approve the Cover Letter. Motion carried 7-0. Thomas Doebner agreed to take care of having the packet sent to RRWSC customers. The documents will also be placed on the RRWSC website after the mailing.

21. The next regular Board meeting will be held on Tuesday, April 17, 2018, 6:00 pm at Ruby Ranch Lodge followed by the Annual Meeting at 7:00 pm.

22. A motion was make by Dale Olmstead and seconded by Scott Christians to adjourn. Moition carried 7-0 and the meeting was adjourned at 9:00 pm.

Respectfully submitted,

Steven Selger, Secretary