

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for April 17, 2018

Attendees: Joe Collins
Thomas Doebner
Al Gmitter
Dale Olmstead
Kevin Rodriguez
Scott Christians
Steven Selger

Professional Consultants:
Sharon Livingston (PGMS)
Timothy Young (PGMS)

Public: David Fletcher

Meeting opened for business at 6:00 pm

1. Dale Olmstead called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Thomas Doebner to approve the minutes for the March 8, 2018 Regular Meeting. Motion carried 6-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated April 17, 2018. Paragraphs 4 through 10 highlight the major operation report items and other items discussed with PGMS.
4. Timothy Young provided the Board with the monthly pumping report for March 2018. Tim reported that two regular bacteriological samples taken from the distribution system during March 2018 indicated no coliform organisms.
5. Tim stated out of 85 BPAT Certifications that are required, all have been submitted within the last twelve months. New compliance letters will be sent out in the next few months for the 2018-2019 12-month certifications.
6. PGMS has changed one meter in the past month that exceeded 1million gallons of usage. Meters will continue to be replaced as they exceed 1 million gallons of usage.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. As of April 10, 2018, 82 customers have signed up for the Auto Debit service.
8. Tim stated there have been no known issues with the ASR project. The amount of water delivered to Well No. 5 for March 2018 was 1,308,400 gallons.

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9. PGMS has completed repairs of the Well No. 5 CLA-VALV.
10. The Board discussed with PGMS procedures to be followed on past due accounts as set forth in the RRWSC Tariff. Sharon Livingston of PGMS is presently handling the past due accounts. Sharon also provided the Board with the list of adjustments made by PGMS.
11. Dale Olmstead stated he had submitted the second report to TCEQ Plan Review Team updating the status of the ASR project.
12. Dale Olmstead stated BSEACD has informed RRWSC alarm stage drought may occur by the end of May 2018 unless there is additional rainfall.
13. Thomas Doebner presented the 2018 Monthly Well Pumpage data and the 2018 Cash Flow Report through March 2018. Thomas stated the corporation is in good standing.
14. The Board discussed the progress of the ASR project. Thomas Doebner stated there will probably be 9 million gallons of Edwards Aquifer water stored in the Trinity Aquifer by the middle of May. Extraction of the stored water will probably begin in early June.
15. The meeting was recessed at 7:00 pm for the Annual Meeting.
16. The meeting re-convened at 7:45 pm.
17. The Board discussed election of Board Officers. A motion was made by Thomas Doebner and seconded by Scott Christians to elect Steve Selger as President. Motion carried 5-0. A motion was made by Joe Collins and seconded by Thomas Doebner to elect Scott Christians as Secretary. Motion carried 5-0. A motion was made by Joe Collins and seconded by Al Gmitter to elect Thomas Doebner as Treasurer. Motion carried 5-0. A motion was made by Thomas Doebner and seconded by Al Gmitter to elect Joe Collins as Vice President. Motion carried 5-0.
18. The Board discussed existing responsibilities and or duties which the Board has granted to certain directors over time. 1. President and Treasurer jointly and severally may approve non-PGMS expenditures less than \$2,500 without additional board approval. 2. Scott Christians, as our webmaster, shall insure that only Board approved items are posted to the RRWSC website. 3. Thomas Doebner and Steve Selger were appointed as account signatories on our bank accounts as Broadway Bank and Randolph Brooks Federal Credit Union. A motion was made by Joe Collins and seconded by Steve Selger to reconfirm these three items. Motion carried 5-0.

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19. The next regular Board meeting will be held on Thursday, June 14, 2018, 7:00 pm at Steve Selger's residence, 452 Richards Drive, Buda, TX.

20. A motion was made by Joe Collins and seconded by Scott Christians to adjourn. Motion carried 5-0 and the meeting was adjourned at 8:05 pm.

Respectfully submitted,

Steven Selger, Secretary