

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for August 16, 2018

Attendees: Thomas Doebner
Al Gmitter
Scott Christians
Joe Collins
Steven Selger
Stac Duff

Absent: Kevin Rodriguez

PGMS: Sharon Livingston (PGMS)
Timothy Young (PGMS)

Public: David Fletcher
Dale Olmstead

Meeting opened for business at 7:05 pm

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Joe Collins and seconded by Al Gmitter to approve the minutes for the June 14, 2018 Regular Meeting. The motion carried 5-0.
3. Timothy Young provided the Board with the Water System Operational Report dated August 16, 2018. This report covered the months of June and July 2018.
4. Timothy Young provided the Board with the monthly pumping report for June and July 2018. Tim reported that two regular bacteriological samples taken from the distribution system during June and July 2018 indicated no coliform organisms.
5. Tim stated out of 88 BPAT Certifications that are required, most have been submitted within the last twelve months. To date, PGMS has received 13 completed BPAT inspection certificates. A second letter to those who had not submitted current inspection reports was sent on July 10th. In addition to the four members who had their backflow preventers removed previously, one additional member had their backflow preventer removed and provided proof of removal.
6. Tim stated Auto Debit Bill Pay program continues to work as planned. As of August 9th, 78 customers are using the Auto Debit service.
7. Per the Board's request, Tim estimated \$600 – \$700 to remove old pipe at Plant 1 and Plant 2.

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8. The Board requested that PGMS remove the no-longer-used Boreline pipe at Plant 2.
9. Steve Selger asked PGMS if we could periodically run Well 5 pump during those times we are not using Trinity water. He was concerned that leaving the pump inactive for long periods of time may be detrimental to the pump. Tim will look into this and report back to the Board.
10. There was discussion as to why the “Altitude” valves in the system had not been properly adjusted. Tim responded that proper adjustment takes time as small incremental changes must be made to see how the system responds.
11. The Sub-Monitor was found to have no data recorded during the most recent Well 5 pump failure. Thomas asked Tim to download the sub-monitor data monthly.
12. The Board asked Keith Seibert to place the more complex monitoring unit on the system at Plan 2 beginning on August 17th. The data recording period is expected to take 1 or 2 months; after this data is analyzed, the Board may have a better understanding if this is or is not an issue. Funds were authorized at the last Board meeting.
13. The Board was provided a cost estimate of \$8,910 by Brenntag to convert the system to Chlorine gas. This was requested because Brenntag will no longer wheel the 55-gal drums into the pump house, instead delivering well outside. As a result, our operator has to manually pump the chlorine into the system. The board voted to not convert to gas at this time.
14. Thomas thanked Sharon for error-free system financials.
15. The Board discussed the ASR project and the next steps forward. The Corporation owes a status letter to TCEQ at the end of September.
16. The Board was informed that BSEACD declared Stage II Alarm Drought status on July 12, 2018
17. Thomas Doeblner presented the 2018 Monthly Well Pumpage data and the 2018 Cash Flow Report through July 2018. He stated the corporation is in good standing.
18. The next regular Board meeting will be held on Thursday, October 16, 2018, 7:00 pm at Joe Collin’s residence.
19. A motion was made by Steve Selger and seconded by Al Gmitter to adjourn. Motion carried 6-0 and the meeting was adjourned at 9:20 pm.

Respectfully submitted,

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Scott Christians, Secretary