

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for December 13, 2018

Attendees: Thomas Doebner
Stac Duff
Al Gmitter
Scott Christians
Joe Collins
Steven Selger
Kevin Rodriguez

PGMS: Sharon Livingston (PGMS)
Timothy Young (PGMS)

Public: David Fletcher
Dale Olmstead

Meeting opened for business at 7:01 pm

1. Steve called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas and seconded by Joe to approve the minutes for the October 11, 2018 Regular Meeting. The motion carried 7-0.
3. Timothy Young provided the Board with the Water System Operational Report dated December 13, 2018. This report covered the months of October and November 2018.
4. Timothy provided the Board with the monthly pumping report for October and November 2018. Tim reported that two regular bacteriological samples taken from the distribution system during October and November 2018 indicated no coliform organisms.
5. Tim stated out of 88 BPAT Certifications that are required, 84 submitted within the last twelve months. A third final letter was sent to 12 members who had not submitted current inspection reports. This letter designates a service interruption day of November 5th for those that fail to submit their BPAT certification.
6. Tim says the Auto Debit Bill Pay program continues to work well.
7. Tim also reported that 14 additional meters registering over 1 million gallons have been changed out.
8. Steve will remove the BCEACD Permittee of the Year Award banner at Plant 1.

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9. Per a request letter from the Texas Commission on Environmental Quality (TCEQ), Scott will email our DCP plan to TCEQ after January 1. It's due by May 1, 2019
10. Thomas reported that we stopped ASR extraction in early November and began injection yesterday. The plan is to inject 11 million gallons until May 2019.
11. We will ask TCEQ to extend our ASR test phase until August 31, 2019, putting us in sync with BSEACD schedule. We plan to be in production mode by September 1, 2019.
12. Piping for automated ASR switching is now in place at Plant #2. Well 4 is now pumping directly into Well 5. A motion was made by Thomas to approve up to \$24,000 to install automated piping. It was approved by a vote of 7-0.
13. As a point of reference, statewide, only SAWS (San Antonio Water System) and Kerrville water system are currently using ASR.
14. After running ASR in test phase for some time, Thomas believes we need a much larger "bubble" of Edwards water as there was evidence that, later on, we were extracting a mixture of Trinity and Edwards water.
15. Keith Siebert reports he lost recorded data from the electrical system monitoring device placed at Plant 2. The Board decided to suspend this activity until closer to summertime.
16. Thomas presented the 2018 Monthly Well Pumpage data and the 2018 Cash Flow Report through November 2018. He stated the corporation is in good standing.
17. Steve will work with PGMS to get the Annual Meeting notice in the December billing statements. Tentative Annual Meeting date is Tuesday, April 16, 2019.
18. The next regular Board meeting will be held on Thursday, February 7, 2019, at 7:00 pm at Scott Christians' residence.
19. A motion was made by Joe and seconded by Kevin to adjourn. Motion carried 7-0 and the meeting was adjourned.

Respectfully submitted,

Scott Christians, Secretary