

RUBY RANCH WATER SUPPLY CORPORATION  
Meeting Minutes for December 12, 2019

Attendees: Thomas Doebner  
Al Gmitter  
Scott Nester  
Dale Olmstead  
Steven Selger

Excused: Joe Collins, Kevin Rodriguez

Professional Consultants:  
Sharon Livingston (PGMS)  
Timothy Young (PGMS)

Public: None

Meeting opened for business at 7:05 pm

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner with 2 minor changes and seconded by Scott Nester to approve the minutes for the October 17, 2019 Regular Meeting. Motion carried 5-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated December 12, 2019.
4. Timothy Young provided the Board with the monthly pumping report through November 2019. Tim reported that two regular bacteriological samples taken from the distribution system during October and November 2019 indicated no coliform organisms.
5. Tim stated the first BPAT certification request letters were mailed out to 77 customers known to have a testable backflow prevention device on June 4<sup>th</sup>. A second letter was mailed to affected customers on August 5<sup>th</sup>. Since the letter was mailed, the System has received 74 completed backflow test certifications. There are 3 devices that are due between now and the end of the year.
6. Meter Replacement Project from last reporting, 5 additional meter registering over one 1 million gallons or have failed to register have been replaced. There are currently 14 meters at or above 1 million gallons. The project will continue as needed.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. ACH payments were initiated on November 8<sup>th</sup> and December 9<sup>th</sup> with minimal issues; debits from 92 accounts each.
8. Tim stated the pending work list consisted of meter change-outs as they roll over 1 million.

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
December 12, 2019

9. Tim stated Don Rauschuber submitted to TCEQ and Barton Springs Edwards Aquifer Conservation District the Final ASR Report on September 27. On October 7 RRWSC requested a permanent permit from BSEACD and TCEQ to continue Aquifer Storage and Recovery.

The ASR project has been on-hold for the reporting period.

10. It was determined that a photograph of a drilling rig located at 585 West Bartlett last June was most likely for geotech purposes rather than a water well. It was also felt that a CSI would be required for the new residential structure being built on that property.

11. Steve Selger stated the revised Tariff has been printed and mailed to appropriate agencies. One copy will be provided to PGMS and three other copies will be retained by RRWSC.

12. Steve Selger has prepared the notice to be sent out to RRWSC customers announcing the annual meeting date of April 14, 2020 and the election of 4 board members. Deadline to file an application is February 29, 2020. Notice will be sent out by the end of December.

13. Thomas Doebner stated RRWSC should receive approval for a permanent ASR permit shortly from TCEQ. An application form will be submitted to BSEACD within the next few days. Thomas also presented an ASR Summary of injection and extraction quantities for all four phases of the project starting in April 2017 to the present.

14. Joe Vickers has been working on Well No. 4 pumping amounts to eliminate any cavitation of the well. A transducer and VFD will be installed next week to assist in the process.

15. Thomas Doebner presented the 2019 Monthly Well Pumpage data and the 2019 Cash Flow Report through November 2019. Thomas stated the corporation is in good financial standing.

16. Steve Selger read the ORDER BY THE BOARD OF DIRECTORS OF RUBY RANCH WATER SUPPLY CORPORATION TO AMEND ITS TARIFF TO UPDATE ITS RATES AND FEES. A motion was made by Thomas Doebner and seconded by Steve Selger to amend, adopt and approve the updated rates and fees as attached to the Order and have it effective immediately. Motion carried 5-0. The Order will be signed by President Steve Selger and Secretary Kevin Rodriguez.

17. The next regular Board meeting will be held on Thursday, February 13, 2020, 7:00 pm at Dale Olmstead's residence, 301 Clark Cove, Buda, Texas 78610.

18. A motion was made by Steve Selger and seconded by Thomas Doebner to adjourn. Motion carried 5-0 and the meeting was adjourned at 9:25 pm.

Respectfully submitted,

Steven Selger, Acting Secretary