

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for September 10, 2020

Attendees: Thomas Doebner
Al Gmitter
Marcus Krause
Dale Olmstead
Steven Selger
Kevin Rodriguez
Excused: Scott Nester

Professional Consultants:
Timothy Young (PGMS)

Public: None

Meeting opened for business at 7:00pm, via Zoom Conference and Video Call

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the minutes for the July 9, 2020 Regular Meeting. Motion carried 6-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated September 10, 2020.
4. Timothy Young provided the Board with the monthly pumping report through August 2020. Tim reported that two regular bacteriological samples taken from the distribution system during June and August 2020 indicated no coliform organisms.
5. Tim stated the second BPAT certification request letters were mailed to 52 customers known to have a testable backflow prevention device on September 2020. Twenty-two (22) passing backflow certificates have been received so far by PGMS.
6. Meter Replacement Project from last reporting, no additional meters registering over one million gallons or have failed to register have been replaced. There are currently 9 meters at or above one million gallons and one meter under registering. The project will continue as needed.
7. Tim stated Auto Debit Bill Pay Initiative program continues to work as planned. ACH payments were initiated in June and August with minimal issues; with debits from 97 accounts.
8. Tim stated the pending work list consisted of meter change-outs as they roll over 1 million, Customer Service Inspections at 534 and 585 West Bartlett Drive and a leak reported at 401 Creekside Drive. It was noted the customer repaired an irrigation system leak and no new signs of a leakage appear now. A leak was reported at 314 Richards Dr. at the meter serving this address.

Tim reported a lightning strike at Plant #1 on July 31st with damage to equipment that has since been repaired by PGMS and PEC. During the down time Plant #2 carried the neighborhood.

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On August 16th and 17th, low pressure was called in by homeowners, PGMS found equipment had failed due to the lightning strike. All repairs were made within days and all equipment continues to operate as it should.

9. ASR Project. In June, a team met to go over the start up process for Well 5 extraction, all components were working properly for the extraction the go ahead was given for the start up. It took several attempts, but a negative coliform sample report was given and Well 5 was put online. Initial iron sample results were high so almost 25,000 gallons of water were pumped and flushed. After flushing the iron levels fell to an acceptable level. RRWSC is now extracting from Well 5.

The ASR extraction has worked with minimal issues. Normal adjustments have been made to the Well 5 extraction rate throughout the process to maintain a proper blending ratio. As of September 1, 2020, 2,560,200 gallons have been extracted leaving a “bubble” of 11,926,330 gallons.

Annual Extraction samples were collected and taken to the LCRA/ELS laboratory for analysis on August 31st. The report will be forwarded to the Board, TCEQ and BSEACD as soon as they are received.

The extraction phase will cease for the season soon and injections shall resume on October 1, 2020.

10. Thomas Doebner reported the ASR Plan was approved by BSEACD by a vote of 5-0 on September 10, 2020 with minimal conditions.

11. Thomas Doebner presented the Cash Flow Report through August 2020. Thomas stated the corporation is in good financial standing.

12. Thomas Doebner also mentioned the Board should visit with PGMS about a call or email program when we are having water or emergency problems. This will be discussed at the next board meeting.

13. It was determined to have the next RRWSC Zoom Meeting on Thursday, November 12, 2020, at 7:00 PM.

14. The Zoom Meeting adjourned at 7:45 PM.

Respectfully submitted,

Kevin R. Rodriguez, Secretary