

RUBY RANCH WATER SUPPLY CORPORATION  
Meeting Minutes for January 14, 2021

Attendees: Thomas Doebner  
Al Gmitter  
Marcus Krause  
Dale Olmstead  
Steven Selger  
Scott Nester

Excused: Kevin Rodriguez

Professional Consultants:  
Timothy Young (PGMS)

Public: None

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Marcus Krause to approve the minutes for the November 12, 2020 Regular Meeting. Motion carried 6-0.
3. Timothy Young provided the Board with the Monthly Water System Operational Report dated January 14, 2021.
4. Timothy Young's report provided the Board with the monthly pumping report through December 2020. Tim reported that two regular bacteriological samples taken from the distribution system during November and December 2020 indicated no coliform organisms.
5. Tim stated the second BPAT certification request letters will be mailed to 52 customers known to have a testable backflow prevention device in September 2020. Forty (40) passing backflow certificates have been received so far by PGMS.
6. Meter Replacement Project from last reporting, five additional meters registering over one million gallons or have failed to register have been replaced. There are currently 14 meters at or above one million gallons. The project will continue as needed.
7. Tim's report stated Auto Debit Bill Pay Initiative program continues to work as planned. ACH payments were initiated on December 9, 2020 and January 11, 2021 with minimal issues; with debits from 101 accounts both months.
8. Tim's report stated the pending work list consisted of meter change-outs as they roll-over 1 million gallons and Customer Service Inspections at 534 and 585 West Bartlett Drive.
9. ASR Project. Prior to initiating the injection portion of the ASR cycle, raw water samples were collected from Well 4 and analyzed at the LCRA/ELS lab apart from dissolved oxygen which was analyzed by BSEACD's Justin Camp. The overall function of the injection process was inspected by Keith Siebert and with a good report injection began on or about September 20<sup>th</sup>. During the low usage period of fall and winter, the distribution system will be fed by

Ruby Ranch Water Supply Corporation  
Meeting Minutes  
January 14, 2021

Plant 1 allowing for all water produced by Well 4 to be injected to Well 5. This allows Plant 2 and Well 4 to add to the WSC's ASR bubble to maximum degree possible. Excluding a one day period, Wells one, two and three have maintained ample supply to allow Plant 2 to be dedicated to ASR injection. From September 20<sup>th</sup> to January 1<sup>st</sup>, Well 4 has injected 6,972,400 gallons to ASR. Required annual injection water quality samples were collected and delivered to the LCRA/ELS Lab on December 8, 2020 and we are awaiting the results. The Well 4 meter failed to register mid-October and a new meter was ordered. That meter was installed early November.

10. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the date of April 15, 2021 for the annual meeting. Motion carried 6-0.

11. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the Notice to be sent to all customers informing them of the annual meeting on April 15, 2021. Motion carried 6-0.

12. The Board discussed the Alarm Stage Drought issued by BSEACD and the requirement to drop usage by 20%. November and December usage has exceeded this 20% reduction requirement. BSEACD has significantly increased penalties they charge for over usage. There has been a 2 month grace period from any penalties but there is concern by the Board that the usage will continue to exceed permitted numbers and create penalty charges. The Board discussed a number of measures that will be taken to inform customers of the reduction requirements.

13. Thomas Doebner presented the Cash Flow Report through December 2020. Thomas also presented the RRWSC Balance Sheet dated December 31, 2020 and the 2021 Budget. Thomas stated the corporation is in good financial standing.

14. The Board discussed issues raised by the HOA regarding fire hydrants. Dale Olmstead will inform the HOA that normal ROW mowing should be responsible for keeping hydrants clear of vegetation and blue reflectors in the road should be properly maintained.

15. It was determined to have the next RRWSC Zoom Meeting on Thursday, March 4, 2021, at 7:00 PM.

16. The Zoom Meeting adjourned at 8:30 PM.

Respectfully submitted,

Steven Selger, Acting Secretary