

RUBY RANCH WATER SUPPLY CORPORATION  
Meeting Minutes for June 10, 2021

Attendees: Thomas Doebner  
Al Gmitter  
Marcus Krause  
Dale Olmstead  
Steven Selger

Excused: Kevin Rodriguez

Professional Consultants:  
Patrick King (PGMS)

Public: None

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Al Gmitter and seconded by Thomas Doebner to approve the minutes for the March 4, 2021 Regular Meeting. Motion carried 5-0. A motion was made by Al Gmitter and seconded by Thomas Doebner to approve the minutes of the April 15, 2021 Annual Meeting. Motion carried 5-0.
3. Patrick King provided the Board with the Monthly Water System Operational Report dated June 10, 2021.
4. Patrick Kings's report provided the Board with the monthly pumping report through May 2021. Pat reported that two regular bacteriological samples taken from the distribution system during April and May 2021 indicated no coliform organisms.
5. Pat stated PGMS received two additional BPAT Certification reports for the 2021 cycle. A draft 2021 letter was enclosed and approved by the Board. This letter will be sent out with the June 2021 member billings.
6. Meter Replacement Project from last reporting, no additional meter registering over one million gallons or have failed to register have been replaced. There are currently 4 meters at or above one million gallons and one meter with unusual usage to be checked. The project will continue as needed.
7. Pat's report stated Auto Debit Bill Pay Initiative program continues to work as planned. ACH payments were initiated on April 12, 2021 and May 10, 2021 with minimal issues; with debits from 99 and 100 accounts, respectively.
8. Pat's report stated the pending work list consisted of meter change-outs as they roll-over 1 million gallons, repair Well #3 meter and repair or replace Plant #2 doors and frames. Customer Service Inspections at 534 and 585 West Bartlett Drive were completed May 9, 2021 with no issues found. The Board suggested PGMS check the doors at Plant #1 also.

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9. ASR Project. The Aquifer Storage and Recovery has continued to operate with no significant issues. The fifteen million gallon target was reached on May 10<sup>th</sup> and injection ceased. Keith Siebert made necessary control changes at Plant #2 to facilitate initiating the extraction cycle. Well #5 began extracting on May 20<sup>th</sup>.

Well #4 failed to run automatically due to loose wiring at the VFD. Keith Siebert made repairs and Well #4 restarted May 27<sup>th</sup>.

One additional arsenic sample was collected and analyzed prior to the end of the injection phase on April 22nd. The results of the Arsenic sample were below the Detectable Limits. A full battery of extraction samples will be collected and analyzed in June 2021 and the results reported to the TCEQ ASR Team.

10. The Board discussed the issue of meter misreads in March. Pak King plans to have different team members read the meters each month in an attempt to limit misreads.

11. Pat King stated PGMS was investigating the problems with the auto dialers at Plants #1 and #2 and will keep the Board informed of any results and repairs.

12. Pat King stated Dan Carman had completed the inspection of the ground storage tanks which is required to keep the warranty in effect for another year.

13. Pat King stated he was investigating methods that can be utilized for emergency transmission messages to Ruby Ranch customers. He will keep the Board updated on his progress.

14. The Board discussed the Consumer Confidence Report presented by Pat King. The Board would like a sentence added to the report stating clearly that there have been no problems with the Ruby Ranch water supply. This report will be sent with next month's billings.

15. Thomas Doebner presented the Cash Flow through May 2021. Thomas stated the Corporation was in good financial standing. Thomas also presented the 2021 Monthly Well Pumpage indicating the water usage had exceeded the Edwards Aquifer pumpage allowed by BSEACD 6 of the last 7 months and RRWSC will have to pay fines for the excessive usage. Letters will continue to be sent to users exceeding 30,000 gallons per month to request reduction in their usage.

16. A motion was made by Steven Selger and seconded by Thomas Doebner to appoint Raul Saldivar as a Ruby Ranch Water Supply Corporation Director. Motion carried 5-0.

17. The Board appointed Steve Selger, President, Al Gmitter, Vice President, Thomas Doebner, Treasurer and Marcus Kraus, Secretary of the Ruby Ranch Water Supply Corporation until the Annual Meeting in April 2022.

18. A motion was made by Dale Olmstead and seconded by Thomas Doebner to contribute \$500 to the Hardscramble Historical Site in memory of Eve Vickers, the wife of Joe Vickers, engineer hired for many years by Ruby Ranch Water Supply Corporation. Motion carried 5-0.

19. It was determined to have the next RRWSC Zoom Meeting on Thursday, August 12, 2021, at 7:00 PM.

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20. The Zoom Meeting adjourned at 8:30 PM.

Respectfully submitted,

Steven Selger, Acting Secretary