

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for August 12, 2021

Attendees: Thomas Doebner
Al Gmitter
Marcus Krause
Dale Olmstead
Steven Selger
Kevin Rodriguez
Raul Saldivar

Excused:

Professional Consultants:
Tim Young (PGMS)

Public: None

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call

1. Steve Selger called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Dale Olmstead to approve the minutes for the June 10th, 2021 Regular Meeting. Motion carried 5-0 with two abstentions, Kevin and Raul.
3. Tim Young provided the Board with the Monthly Water System Operational Report for June and July, 2021.
4. Tim's report provided the Board with the monthly pumping report through 2021. Tim reported that two regular bacteriological samples taken from the distribution system during June and July 2021 indicated no coliform organisms.
5. Tim stated PGMS received six additional BPAT Certification reports for the 2021 cycle. A draft 2021 letter was enclosed and approved by the Board. This letter will be sent out with the June 2021 member billings. (double checking to see if all were sent, question raised by Dale Olmstead)
List of 95 required, so dropped due to no longer having irrigation, pools, etc. to correctly identify the homes.
6. BPAT question raised by Tim Young (PGMS), does board want PGMS to check if a back-flow preventer valve? Should a pool be considered a major renovation, thus require a check to see if one is installed properly? If a pool is built, ACC approval required, and Dale updates the list of BPAT list. If PGMS conducts a check, there will be a charge to customer due to CSI check. Board agreed there is a need to ensure PGMS is taking a proactive approach to contact homeowners and/or contractors to produce documentation if a back-flow prevention device is installed or needs to be installed with any renovations so RRWSC is compliant with TECQ.

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7. Meter Replacement Project from last reporting, no additional meter registering over one million gallons or have failed to register have been replaced. There are currently 4 meters at or above one million gallons and one meter with unusual usage to be checked. The project will continue as needed.
8. Tim's report stated Auto Debit Bill Pay Initiative program continues to work as planned 90-100 accounts using.
9. Tim's report stated the pending work list consisted of meter change-outs as they roll-over 1 million gallons only 3 meters, repair Plant #2 doors and frames. PGMS to check the doors at Plant #1 also. Outstanding issue requesting support to find contractors to do small jobs, also moving to a windowed, fiberglass door and frame attached to a chlorine room. Thomas, asked what are next steps to proceed, Tim stated routine maintenance, even with higher cost of doors.
10. Auto Dialer issue raised by Dale Olmstead, Tim checked plants and Plant #1 answered, but Plant #2 no answer. PGMS will evaluate the phone line issues and repair. Plant #2 kicked off-line from lightning storm, and not sure if Zack was notified when that happened. Keith Siebert, checked and tanks weren't calling for well at the time, and all working well, except for transducer replacement.
11. Repair list: Thomas raised, Pressure Tank at plant #2, building and tanks Plant #1 needs power washing. Bore-line pipe has been outside in sun for 3 years. Chlorine barrels need to be removed. Thomas stating barrels have been there for two years, and distribution company stopped taking them back, even though if new barrels are brought. Barrels need to be disposed. Asking PGMS to come to board with a list of repairs, walk on plant # 1 and plant #2 and stop at well #3 to evaluate. Plant #1 has 2 old pressure tanks that need to be removed, will we get a letter from PECQ to remove?
12. ASR Project. The Aquifer Storage and Recovery has continued to operate with no significant issues. No water quality issues/complaints, no samples due until September 2021 quarterly arsenic sample requirements.
13. Steve asked for Systems operations manual, Tim (PGMS) reformatted the document, and it's progressing, to include manufacturer's literature to be included, along with well information and model numbers to further enhance the document to be all inclusive. Goal is to have steps to run water plan for beginner to run/operate the plan but may add complexity.
14. Heavy user letter report evaluation, none over 50,000, none over 40,000, recent rains helped to possibly stem the water usage in addition to the letters. Only 2 repeats (heavy users), some come on/off the list.
15. Emergency messaging transmission methodology, PGMS looking into to, company "Everbridge", good service for PGMS, on-boarding fee of \$10,000, which has led to evaluating additional options. To cover on-boarding it would be \$0.27/meter/month to cover portion of service set-up. Working with counties to use existing services on a fee for service, (Hays County notification estimate of 1-3 notices and/or higher number or notifications). Trying to find cost effective way to provide emergency service. Al asked about other systems requesting this service, and Tim said yes about all systems managed by PGMS have requested.

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16. Dale Olmstead, do you (Tim) have insights as to what was driver behind BSEACD redoing the fine structure? Response: Barton Springs Edwards direct "No", Hays/Trinity, changed too with moderate development, and less individual wells, and without new wells coming on-line, thus loss of funds, so they are removing new user fees, and moving to production fees and fines. Fines for inaccuracy went from \$50 per issue up to \$250 per issue as an example. Fee schedule on website.

17. Thomas Doebner, sent/showed picture of how much water in ASR plus/minus of water flow, and end of July 25,000,000 gallons used in ASR. This can not be redacted from our opportunity to use the water allotted.

18. If fine structure changes to higher costs, of \$5000/per day fees, do we adjust the ASR pumping earlier in a draught. Need to go back to original numbers versus monthly distribution of gallons per month that was misaligned to high usage months. Challenge is with how numbers were determined, not aligned to what our board calculates.

19. Thomas Doebner presented the Cash Flow through August 2021. Thomas stated the Corporation was in good financial standing. Thomas also presented the July 2021 Monthly Well Pumpage indicating the water usage had exceeded the Edwards Aquifer pumpage allowed by BSEACD 6 of the last 7 months and RRWSC will have to pay fines for the excessive usage \$250/month fine totaling \$750 for 3 months of overage.

3 July callout points:

Professional fees: previous 6 months for Joe Vickers fees

3 fines totaling \$750

\$45,000 moved from checking account into CDs at Credit Union

20. It was determined to have the next RRWSC Zoom Meeting on Thursday, October 14, 2021, at 7:00 PM.

21. The Zoom Meeting adjourned at 8:30 PM.

Respectfully submitted,

A rectangular box with a black border, used to redact the signature of the Secretary.

Marcus Krause, Secretary