

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for February 23, 2023

Attendees: Thomas Doebner
Al Gmitter
Dale Olmstead
Lynn Blackmore

Excused: Kevin Rodriguez
Marcus Krause
Raul Saldivar

Professional Consultants:
Tim Young (PGMS)

Public: Steven Selger

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call

1. Al Gmitter called the meeting to order and determined a quorum had been established.
2. The minutes for the December 1, 2022 meeting need further review to be sure all comments have been included before being approved. Approval to occur at the next meeting.
3. Tim Young provided the Board with the Monthly Water System Operational Report dated January 23, 2023.
4. Tim Young provided the Board with the monthly pumping report through January 2023. Tim reported that two regular bacteriological samples taken from the distribution system during the months of November and December 2022 and January 2023 indicated no coliform organisms.
5. Tim stated PGMS has received 59 (out of 68) passing backflow certifications as of February 21, 2023, for the 2022-2023 cycle.
6. Meter Replacement Project: There are currently 38 at or above one million gallons and 1 that has failed to register. Due to supply chain issues, PGMS did not receive any 5/8" x 3/4" until December 2022. With these now in hand, the meter change-out program will proceed.
7. PGMS report stated Auto Debit program continues to work as planned. ACH payments were initiated on December 9th January 10th and February 10th with minimal issues; with debits from 114, 116 and 116 accounts respectively.
8. Tim stated the pending work list consisted of meter change-outs as they roll-over 1 million gallons. He also informed the Board that repair and replacement of Plant #2 doors and frames is now complete.
9. Plant clean-up has been performed by Brenntag Southwest in removal of empty chemical barrels. PGMS will continue to make sure the plants are in a clean condition.

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10. ASR Project. Due to extreme drought and elevated customer use, the WSC was not able to begin injection as planned. Extraction resumed on December 15th to minimize the expected over-pumping in relation to the WSC's permit and to avoid possible fines. Since restarting extraction, the system has used 606,800 gallons of stored water.

11. Pressure Plane Project: Keith Siebert and his crew have installed all necessary components to alternate both water plants as a single pressure plane. PGMS has been on site throughout the project and has completed preliminary flushing. The pressure plane system has begun operation on February 21st with both plants running at a 50% cycle. Dale Olmstead recommended changing to have plant #2 run at a longer period to have more stored water from Well #5 placed into the system, helping reduce any water pumping overages from the Edwards Aquifer.

12. Tim Young stated that a large oak tree had recently fallen north of Plant #1. There is no significant limb hanging over the plant security fence that needs to be removed. Also, a leak found along the south end Ruby Ranch Road has been repaired.

13. The Board discussed charges that are required to re-establish water service on account 303. PGMS will take care of billing this customer.

14. Tim Young informed the Board that a new sign has been installed along Ruby Ranch Road at Plant #1 urging customers to conserve water during the critical drought period.

15. Tim Young informed the Board the call out system has been tested and is in good working order.

16. PGMS has yet to receive any requests for information or approval from TCEQ regarding installation of the emergency generator. The Board discussed possibly proceeding with the purchase and installation of the generator without formal approval from TCEQ. Dale Olmstead has volunteered to contact a representative at TCEQ to determine the reason for delaying approval.

17. The Board discussed establishing a policy which would address instances where customers have unknown leaks of large amounts of water during drought periods causing large expenditures for the homeowners. Discussion to continue at upcoming meetings.

18. Tim Young stated Dan Carmen is retiring and will no longer be available to provide storage and pressure tank inspections and maintenance. Tim recommend Texas Tank Services out of Dallas, TX as a possible replacement. The Board requested PGMS obtain a quote to provide this service from that company.

19. Thomas Doebner presented the Cash Flow through January 2023. Thomas stated the Corporation was in good financial standing. Thomas also presented RRWSC Balance Sheet dated December 31, 2022, the 2022 Cash Flow for the entire year and the RRWSC 2023 Budget. Thomas also presented the 2022 Monthly Well Pumpage indicating the water usage for the past 5 months. Water usage has exceeded the Edwards Aquifer pumpage allowed by BSEACD for the months of November, December 2022 and January 2023.

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20. The Board reviewed the proposed Resolution cancelling the April 6, 2023 election, the annual meeting cover letter and agenda. A motion was made by Thomas Doebner and seconded by Lynn Blackmore to approve the Resolution declaring Thomas Doebner, Raul Saldivar and Chris Whittenhall as Directors of RRWSC and cancelling the April 6, 2023 election. Motion carried 4-0. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the Cover Letter providing information for the annual meeting. Motion carried 4-0. A motion was made by Dale Olmstead and seconded by Al Gmitter to approve the agenda for the annual meeting. Motion carried 4-0.

21. It was determined to have the next RRWSC Zoom Meeting on Thursday, April 6, 2023, at 6:00 PM. The annual meeting will follow by Zoom Meeting at 7:00 PM. The Zoom meeting information will be placed on the RRWSC web site along with the financial reports for public access to the annual meeting.

22. The Zoom Meeting adjourned at 9:00 PM.

Respectfully submitted,

Steven Selger, Public Secretary