

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for December 12, 2024

Attendees: Thomas Doebner
Dale Olmstead
Chris Whittenhall
Raul Saldivar

Excused: Kevin Rodriguez
Marcus Krause
Lynn Blackmore

Professional Consultant:
Tim Young (PGMS)
Liza Saldana (PGMS)

Public: Steven Selger

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Dale Olmstead to approve the minutes for the November 14, 2024 Regular Meeting. Motion carried 4-0.
3. Tim Young provided the Board with the Monthly Water System Operations Report dated December 12, 2024. RRWSC pumped 2,083,500 gallons with 1,931,600 gallons sold in November. There was a 6.86% net water loss for November.
4. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the month of November 2024 indicating no coliform organisms found.
5. Tim Young stated there were 248 active connections in November 2024 with total current charge of \$26,654.27.
6. BPAT Certification Compliance status, to date, PGMS had received 69 passing certificates for 2024. PGMS will draft the 2025 request letter and have it available for review prior to the start of the 2025 backflow test period.
7. In the last reporting period, no failed meters have been replaced. The changing of meters registering over one-million gallons has been paused while discussion about AMI meters continues. PGMS will continue to change meters that fail to register water use.
8. PGMS has executed purchase contracts for the physical meters and necessary equipment with Core and Main as well as for the purchase of billing/customer software. 60ea ¾" meters are scheduled to be delivered the week of January 10th, 190ea 5/8" meters are scheduled to be delivered the week of February 7th, and 5ea 2" meters are scheduled to be delivered the week of May 16th. Thomas Doebner asked Tim if he could obtain the larger meters earlier and to have the new meters placed at Board member's residences first to test the system for a month before total installation begins. Tim to check delivery of Neptune collection and software.

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9. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on December 9th with no issues.

10. Tim Young stated PGMS has received three Water Conservation Rebate requests, two totaling \$300 and one of \$150. PGMS will report any additional requests.

11. Tim Young stated in an effort to use the full amount of available stored water, Plant #2 has been placed into operation as the sole, primary pump station. This will allow the greatest amount of ASR water to be used. Plant 1 remains online but in standby mode ready to take over if something were to limit Plant 2. There have been no issues to report since that time.

12. Tim Young stated the system has continued to extract ASR stored water to supplement the Edwards wells. While helpful in the short-term, the available 1.2 million gallons of stored water will run out within the next two months if usage does not decline. To date, 689,000 gallons have been extracted.

13. Tim Young stated Capital Power Systems has completed the installation of the WSC's backup generator. PGMS simulated a power failure at Plant 2 on November 26th. The generator started and switched over as it is supposed to do. The PEC power was restored, and the generator ran for ten minutes, switched back to PEC power and shut itself down. Tim informed Dale Olmstead that the system operated quietly.

14. Tim Young stated PGMS staff met with Roxanna Bagwell, of Maguire Tanks, on November 26th to allow her access to the WSC's GSTs for photos and an initial assessment. Maguire should have a cleaning recommendation and estimated cost very soon.

15. Treasurer Thomas Doebner stated there was nothing unusual for the month of November and the Corporation was in good standing.

16. Thomas Doebner provided the Board with possible changes to the water rates which should be discussed at the next meeting.

17. Tim Young stated he submitted the revised UDCP to BSEACD as required. He has not received any questions or feedback after submission. Tim also stated he has a customer version of the UDCP available if necessary.

18. Tim Young stated PGMS has been working on the system for winterization. Wells #1 and #4 need to be done after purchasing of tape and insulation materials.

19. Chris Whittenhall stated the Service Extension Policy is slated to be published in the Onion Creek Free Press during December as required.

20. Item F. on the Board agenda, finalize core & Main AMI Deal update had been addressed at the November 14th meeting.

21. Dale Olmstead stated he has yet to receive any feedback from the attorney regarding ASR issues.

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22. The Board continued discussion of the possible additional RRWSC water sources as requested by BSEACD. Dale Olmstead met with City of Buda officials to discuss a possible regional plan water source extending water from the new high school along Route 967. They stated it could possibly be done but the cost of installation would have to be fully born by possible users. Also obtaining a ROW along the state highway would be very difficult. It was felt by the Board that the cost to perform this work would be unrealistic. The Board will continue to seek legal input and action on the possible Short Range Plan. The Board will continue discussions on this subject.

23. A motion was made Thomas Doebner and seconded by Dale Olmstead to approve the Annual Meeting Notice and to have the annual meeting on Thursday, April 17, 2025 by zoom meeting. Motion carried 4-0.

24. The Board discussed the adoption of flow restrictor devices for excessive users. It was determined not to take action on this issue.

25. It was determined to have the next RRWSC Zoom Meeting on Thursday, January 23, 2025, at 7:00 PM.

26. A motion was made by Raul Saldivar and seconded by Thomas Doebner to adjourn. Motion carried 4-0 and the meeting adjourned at 9:05 PM.

Respectfully submitted,

Steven Selger, Public Secretary