

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for March 6, 2025

Attendees: Thomas Doebner
Dale Olmstead
Marcus Krause
Chris Whittenhall
Lynn Blackmore
Raul Saldivar

Excused: Kevin Rodriguez

Professional Consultant:
Patrick King (PGMS)
Tim Young (PGMS)
Liza Saldana (PGMS)
Scott Christians (Website Consultant)

Public: Steven Selger
Al Gmitter

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined that a quorum had been established.
2. A motion was made by Dale Olmstead and seconded by Lynn Blackmore to approve the minutes for the February 6, 2025 Regular Meeting. Motion carried 6-0.
3. Tim Young provided the Board with the Monthly Water System Operations Report dated March 6, 2025. RRWSC pumped 1,659,800 gallons with 1,549,400 gallons sold in January and pumped 1,641,500 gallons with 1,500,900 gallons sold in February. There was 6.04% net water loss for January and 7.93% net water loss in February.
4. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the months of January and February 2025 indicating no coliform organisms found.
5. Tim Young stated there were 248 active connections in January 2025 with total current charge of \$21,162.00 and February 2025 with total current charge of \$20,560.60.
6. BPAT Certification Compliance status, with the 2025 Backflow cycle started, one passing certificate has been received thus far. PGMS has drafted the 2025 request letter and have attached it for the Board's review.
7. In the last reporting period, no failed meters have been replaced. The changing of meters registering over one-million gallons has been paused while discussion about AMI meters continues. PGMS will continue to change meters that fail to register water use.

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8. All 5/8" and all 3/4" AMI meters have been delivered to PGMS and are ready to be installed. Core and Main, and their contractors, asked for a week's notice to begin installation. With approval, PGMS will ask Core and Main to proceed immediately to avoid any further complications moving forward. The Board informed PGMS to start right away. It is expected to take about 3 weeks to complete installation and should be finished by the end of March.

The larger well meters are expected to be delivered during the first week of May. These should only require one day for installation.

RVS billing software has not provided an accurate schedule as yet but is working with VertexOne with test files. VertexOne is at the ready pending reprogramming of the RVS software. Once the portal and billing software(s) are communicating, VertexOne may begin uploading the customers' past usage information. The Board is hoping these activities will be completed sometime in April. Scott Christians will continue to maintain contact with all involved to be sure things move forward as quick as possible.

9. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on February 10th with no issues, with debits from 122 accounts.

10. Tim Young stated PGMS has received no new Water Conservation Rebate requests.

11. Tim Young stated during the month of February, RRWSC pumped the last remaining available ASR water before reaching the targeted 25Mg of buffer storage. The treatment plants will now be placed to normal operation with Plant #1 scheduled for 14 hours and Plant #2 for 10 hours per day. These times may be adjusted based on well and plant performance.

12. Tim Young stated, with contracts signed and delivered, Maguire indicates that they will be onsite for inspection during the week of March 10th, PGMS will forward any reports as they are available.

13. Thomas Doebner stated the application to set aside ASR has been submitted to BSEACD. The BSEACD Board will discuss the application at its next Board meeting, but there has been indication that they will agree with the request to set ASR aside until drought conditions end and injection can again be made to Well #5. The Board has requested PGMS to begin normal pumping from Well #5 after meter readings are taken on March 17th. The Board has directed PGMS to take monthly arsenic level readings with the portable test kit as well as lab tests for a broader range of constituents. These tests will determine the blending ratio of Edwards and Trinity aquifer water to insure all TCEQ water quality standards are achieved.

14. Treasurer Thomas Doebner provided the Board with the RRWSC 2025 Cash Flow thru February 2025 and stated there was nothing unusual and the Corporation was in good standing.

15. The Board continued discussion of possible increase in water rates. Thomas Doebner provided the Board with suggested water rates to be effective May 2025. A motion was made by Lynn Blackmore and seconded by Thomas Doebner to accept the new water rates to be effective May 2025. Motion carried 6-0. PGMS will send the new rates to customers on Monday, March 10th and have them effective after the next meter readings on March 17th. The new rates will also be added to the next Water Words Newsletter.

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16. A motion was made by Dale Olmstead and seconded by Lynn Blackmore to approve the Annual Meeting Letter. Motion carried 6-0.
17. A motion was made by Thomas Doebner and seconded by Dale Olmstead to approve the Annual Meeting agenda. Motion carried 6-0.
18. The Board approved the Resolution declaring Thomas Doebner, Raul Saldivar and Chris Whittenhall as Directors of Ruby Ranch Water Supply Corporation and cancelling the April 17, 2025 directors election. The Resolution to be read into the minutes at the annual meeting.
19. It was determined to have the next RRWSC Zoom Meeting on Thursday, April 17, 2025, at 6:00 PM and the RRWSC Annual Zoom Meeting to begin at 7:00PM.
20. A motion was made by Lynn Blackmore and seconded by Thomas Doebner to adjourn. Motion carried 6-0 and the meeting adjourned at 8:55 PM.

Respectfully submitted,

Steven Selger, Public Secretary