

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for April 17, 2025

Attendees: Thomas Doebner
Dale Olmstead
Kevin Rodriguez
Chris Whittenhall
Lynn Blackmore
Raul Saldivar

Excused: Marcus Krause

Professional Consultant:
Tim Young (PGMS)
Liza Saldana (PGMS)
Scott Christians (Website Consultant)

Public: Steven Selger
Al Gmitter

Meeting opened for business at 6:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined that a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Raul Saldivar to approve the minutes for the March 6, 2025 Regular Meeting. Motion carried 4-0. Dale Olmstead and Lynn Blackmore had yet to arrive.
3. The Board was informed by PGMS of a vacant household had developed a leak during the latest freezing event and a large amount of water leaked from the broken faucet. The monthly charge for this water loss would amount to \$10,000. After lengthy discussion Thomas Doebner made a motion which was seconded by Dale Olmstead to have the amount owed by the homeowner reduced to \$3,000. Motion carried 5-0. PGMS will inform the homeowner of this decision.
4. Tim Young provided the Board with the Monthly Water System Operations Report dated April 17, 2025. RRWSC pumped 1,780,500 gallons with 1,805,200 gallons sold in March. There was -1.95% net water loss for March.
5. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the month of March 2025 indicating no coliform organisms found.
6. Tim Young stated there were 248 active connections in March 2025 with a total current charge of \$32,787.70.
7. BPAT Certification Compliance status, with the 2025 Backflow cycle started, one passing certificate has been received thus far. PGMS has drafted the 2025 request letter and have attached it for the Board's review.

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8. In the last reporting period, no failed meters have been replaced. The changing of meters registering over one-million gallons has been paused while discussion about AMI meters continues. PGMS will continue to change meters that fail to register water use.
9. Tim Young stated all 5/8" and all 3/4" AMI meters have been delivered and are ready to install. Core and Main will travel from the Houston area on Monday, April 21st and set up their equipment. There will be a preconstruction meeting with the installers on Tuesday, April 22nd at 8:00 am. Installation will take 2 to 3 weeks. The larger well meters are confirmed to be in transit to Kyle branch of Core and Main. They expect the meters to be in on April 18th and should be installed along with the customer meters beginning Tuesday, April 22nd.
10. Tim Young stated Thursday, March 20th, Ryan Sisak of RVS Software sent a group of sample files to Vertex1 for the RRWSC integration. The shared data file was created using RRWSC's February 2025 data. A possible issue with the design of the RVS bills was noted at this time. Thursday, March 27th, Nick Medovich responded to the RVS sample file. In his response, Nick noted the February 2025 sample data set was missing two rate codes and the RVS data "look back" went back to 2010. Vertex1 asked for this to be limited to two to five years. Vertex1 had the same comment for the consumption data. Later that morning Ryan responded that the two rate codes are inactive and that RVS only stores the latest meter reading plus the previous 12 months. RVS does not currently have an easy way to export the full data set for the last two to five years. Ryan presented alternatives to the data format and delivery for Vertex1 to review and consider.
11. Tim Young stated Wednesday, April 16th, PGMS asked RVS and Vertex1 for any available updates to the integration project. RVS replied that they have not heard back from Vertex1 since the last update on March 27th. Ryan states that some of the data delivery is still problematic and offered to resend the data file with a full year's worth of customer information. Ryan states this will be a better starting point. Agatha Anugerah replied that 12 months' worth of data is a starting point but two years' worth would have been better. RRWSC will still build to that threshold through upcoming meter reads. A yet to be scheduled conference call will be held to iron out any remaining details.
12. Scott Christians stated he will be involved with the scheduled conference calls and be part of any decisions made to be sure all programming and billing operations move forward successfully.
13. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on April 9th with no issues, with debits from 125 accounts.
14. Tim Young stated PGMS has received one additional new Water Conservation Rebate request. This leaves the total number of requests at seven at the closing date of the program. RRWSC Board agreed to have the Water Conservation Rebate Program end on March 31, 2025.
15. Tim Young stated during the month of March RRWSC used water from Wells #1, #3, #4 and #5. Well #2 failed early in the month and was pulled for repairs. The well repair estimate has been signed and submitted to Advanced Water Well Technologies. All parts have been ordered and are being shipped. AWWT reports that their crew will be onsite on Wednesday, April 23rd or April 24th to reset the well pump and motor.

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16. Tim Young stated Well #5 has been blended with Well #4 at a 50/50 rate. To date, arsenic and TDS samples have remained below 0.005 ppb (parts per billion). PGMS has purchased a portable arsenic sampling kit and has begun weekly sampling of the extracted Well #5 water as well as the blended water within the storage tanks. PGMS shall adjust the blend ratio as needed to maintain compliance with TCEQ and BSEACD arsenic concentration limits. Dale Olmstead suggested that the portable arsenic sampling kit data should be compared to the actual lab testing results to be sure of it's accuracy.

17. Tim Young stated RRWSC ASR project has been put on hold due to insufficient "non-drought" status in recent years. The lack of rainfall and persistent drought restricted WSC from injecting any water in 2023 and only allowed for 3 million gallons in 2024. The WSC quickly extracted the available water and reached the minimum required "bubble" volume. With the ASR program on hold, the WSC may use all available, compliant water stored in Well #5. Once that water is depleted, future pumpage will be counted toward the already in place Hays Trinity GCD permitted allotment. The system will revisit and possibly restart ASR if weather conditions improve aquifer levels along with approval by the District.

18. Tim Young stated Maguire was unable to keep their scheduled March tank inspection. PGMS will inform the Board of possible new dates for the inspections.

19. A motion was made at 7:00 pm by Lynn Blackmore and seconded by Thomas Doebner to recess the general meeting and start the Annual Meeting. Motion carried 6-0.

20. A motion was made at 8:00 pm by Thomas Doebner and seconded by Dale Olmstead to restart the general meeting. Motion carried 6-0.

21. Treasurer Thomas Doebner provided the Board with the RRWSC 2025 Cash Flow thru March 2025 and stated there was nothing unusual and the Corporation was in good standing.

22. It was determined to have the next RRWSC Zoom Meeting on Thursday, May 22, 2025, at 7:00 pm.

23. A motion was made by Thomas Doebner and seconded by Lynn Blackmore to adjourn. Motion carried 6-0 and the meeting adjourned at 8:15 PM.

Respectfully submitted,

Steven Selger, Public Secretary