

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for May 22, 2025

Attendees: Thomas Doebner
Dale Olmstead
Chris Whittenhall
Lynn Blackmore
Raul Saldivar

Excused: Marcus Krause
Kevin Rodriguez

Professional Consultant:
Tim Young (PGMS)
Liza Saldana (PGMS)
Scott Christians (Website Consultant)

Public: Steven Selger
Al Gmitter

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined that a quorum had been established.
2. A motion was made by Dale Olmstead and seconded by Thomas Doebner to approve the minutes for the April 17, 2025 Regular Meeting and Annual Meeting. Motion carried 5-0.
3. Tim Young provided the Board with the Monthly Water System Operations Report dated May 22, 2025. RRWSC pumped 2,003,700 gallons with 1,712,500 gallons sold in April. There was 13.48% net water loss for April.
4. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the month of April 2025 indicating no coliform organisms found.
5. Tim Young stated there were 248 active connections in April 2025 with a total current charge of \$32,147.50.
6. BPAT Certification Compliance status, with the 2025 Backflow cycle started, two passing certificates have been received thus far. PGMS has drafted the 2025 request letter that will be sent with the next water bills.
7. Tim Young brought the Board up to date on the Advanced Meter Infrastructure (AMI) Replacement Project. Core and Main sent numerous crews to change out the meters and completed nearly all on the first day, April 28th. It was noted that two well meters were sent in the wrong size and will have to be swapped later. These meters are expected to be delivered during the second week of June. Also 14 three-quarter inch, long meters were not delivered and will be ordered.

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8. Tim Young stated on May 6th, Cody Richardson of Core and Main reports they will have the meter swap report to RVS so the billing may be updated with the new meter information. Once that is set up, Cody will work with Neptune and VertexOne to begin pulling consumption data from the new meters.
9. Tim Young stated that all meters should be installed by June 20th.
10. Scott Christians stated he will be involved with any scheduled conference calls and be part of any decisions made to be sure all programming and billing operations move forward successfully.
11. There is a training session with Core and Main set for Wednesday, May 28th at 10:00 AM at PGMS office for PGMS personnel and Board members.
12. Dale Olmstead asked when portal set up information will be available for RRWSC customers. Tim Young plans to ask VertexOne to possibly provide available user guides. Tim Young thought this information could be sent to customers after the May 28 training session. Dale Olmstead requested Tim Young to keep BSEACD up to date on AMI progress.
13. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on May 12th with no issues, with debits from 126 accounts.
14. RRWSC has steadily pumped water from Well #5 and blended that with water from Well #4. The initial blend used too much from Well #5 and has since been adjusted to roughly 60% Edwards and 40% recovered water from Well #5. Additionally, Keith Siebert has adjusted the plant run timers to allow Plant #2 to serve as primary pump station for more hours per day.
15. Tim Young stated TCEQ had no problem with putting ASR on the shelf. Their only concern would require being contacted if ASR injection begins again.
16. Tim Young stated Maguire inspected the Plant #1 pressure tank and GST #2 and no issues were found. PGMS will report that the pressure tank was in great shape. There were minimal signs of corrosion. In fact, the water line was barely visible. Maguire then inspected Plant #2 GST #1 where no issues were noted. They will return to inspect Plant #1 GST #1 and Plant #2 PST and GST #2. The scheduling has been tempered by the failure of Well #2 and now Well #1.
17. Tim Young confirmed that letters had been sent to 5 high users, over 20,000 gallons, during the month of April.
18. Dale Olmstead stated he would like to have a copy of the UDCP placed on the web site for customer information regarding methods to help reduce water usage during drought conditions. Dale will send out a version of UDCP, more user friendly, for Board review before placing it on the web site.
19. Treasurer Thomas Doebner provided the Board with the RRWSC 2025 Cash Flow thru April 2025 and stated there was nothing unusual and the Corporation was in good standing.
20. The Board discussed and voted on Board Officer positions. A motion was made by Dale Olmstead and seconded by Lynn Blackmore to appoint Thomas Doebner as Treasurer of RRWSC. Motion carried 4-0 with Thomas Doebner abstaining. A motion was made by Dale

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Olmstead and seconded by Thomas Doebner to appoint Chris Whittenhall as President of the RRWSC. Motion carried 4-0 with Chris Whittenhall abstaining. A motion was made by Lynn Blackmore and seconded by Thomas Doebner to appoint Raul Saldivar as Secretary of the RRWSC. Motion carried 4-0 with Raul Saldivar abstaining. A motion was made by Thomas Doebner and seconded by Raul Saldivar to appoint Lynn Blackmore as Vice President of the RRWSC. Motion carried 4-0 with Lynn Blackmore abstaining.

21. Chris Whittenhall will prepare the monthly newsletter for June to inform customers of drought conditions, new meter installation update and possible information of portal access.

22. It was determined to have the next RRWSC Zoom Meeting on Thursday, June 19, 2025, at 7:00 pm.

23. A motion was made by Thomas Doebner and seconded by Raul Saldivar to adjourn. Motion carried 5-0 and the meeting adjourned at 9:00 PM.

Respectfully submitted,

Steven Selger, Public Secretary