

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for August 21, 2025

Attendees: Thomas Doebner
Dale Olmstead
Chris Whittenhall
Raul Saldivar
Lynn Blackmore
Marcus Krause

Excused: Kevin Rodriguez

Professional Consultant:
Tim Young (PGMS)
Liza Nevarez (PGMS)
Scott Christians (Web Master)

Public: Steven Selger
Jim Neal

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined that a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Lynn Blackmore to approve the minutes for the July 17, 2025 Regular Meeting. Motion carried 6-0.
3. Tim Young provided the Board with the Monthly Water System Operations Report dated August 21, 2025. RRWSC pumped 1,748,400 gallons with 1,622,900 gallons sold in July. There was 6.60% net water loss for July.
4. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the month of July 2025 indicating no coliform organisms found.
5. Tim Young stated there were 246 active connections in July 2025 with a total current charge of \$31,927.09.
6. BPAT Certification Compliance status, with the 2025 Backflow cycle nearing conclusion, 62 passing certificates and photographic evidence of one BFP removal have been received thus far. PGMS will contact any customers who have not filed their report directly.
7. Tim Young brought the Board up to date on the Advanced Meter Infrastructure (AMI) Replacement Project. All customer AMI meters have been installed along with meters at Wells 1, 2 and 3. PGMS is waiting to receive meters for Wells 4 and 5. Phase 2 is now complete. QA Phase is in affect for the next 2 weeks and hopefully during the first week of September the portal will be up and running. Customer training should start at this time.

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8. Ryan of RVS was asked to prepare historic data to be uploaded to the VertexOne customer portal. He agreed to perform this task but may take a few weeks to put the historic data together. Thomas Deobner stated 15 months are presently available with 9 additional months of historic data to be obtained.

9. PGMS has received several customer inquiries about the AMI meters and customer portal. PGMS answered each inquiry as they came up with any available information. Additionally, many customers have been contacted regarding possible leaks or outdoor irrigation, based on the Neptune 360 Utility Software. As a result, only one connection used 25,000 gallons of water in the last month.

10. Tim Young stated a customer had reported a leak on their property that caused extensive water loss. Tim will investigate and report back to the Board.

11. Thomas Doeberner stated there has been very low water usage since the new AMI meters have been installed. It seems homeowners are taking steps not using irrigation systems and conserving water usage.

12. Tim Young stated PGMS was looking into using better billing companies. Dale Olmstead stated he would not like to make this change until the AMI system is up and running. Tim Young stated the two companies they were looking at have both worked directly with VertexOne and Neptune.

13. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on August 11th with no issues, with debits from 130 accounts.

14. Well #1 has been repaired and is ready for duty. However, considering its proximity to and influence of well #2, it has been left off-line. The well has been tested and will pump as needed if called upon. With the duty of Plant #1 scaled back, wells 2 and 3 can more than keep up with demand. Once aquifer levels recover, or the need arises, the well will be put back to normal service.

15. Tim Young stated Franklin Subtrol has been installed in both Wells 1 and 2 and is awaiting receipt of a VFD controller and the output line filter to be installed in Well 3 to prevent cavitation.

16. During the month of July, RRWSC used water from Wells #2, #3, #4 and #5. The Plant duty timers have been reset to give Plant #2 additional runtimes to allow additional water to be pulled and used from Well #5. Currently Plant 1 is scheduled for 6 hours of duty and Plant 2 picks up the remaining 18 hours. With these changes, Plant 2 produced 67% of the water used with more than 56% coming from Well #5. It should also be noted that Well #5 produced 37.4% of all water pumped in the July reporting period.

17. Well #5 has been blended with Well #4 at a 56/44 rate during the last reporting period. PGMS will continue to adjust the blend to allow the extraction of as much Well #5 water as possible and maintain compliance with arsenic, iron and sulfates. The most recent collected sample of the Well #5 water indicated arsenic concentrations had increased but are still well below the actionable limit. Future sampling will include metals and minerals collected from both

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raw Well #5 water and distribution water. PGMS shall adjust the blend ratio as needed to maintain compliance with TCEQ and BSEACD arsenic concentration limits.

18. Tim Young stated Maguire inspected the Plant #1 pressure tank and GST #2 and no issues were found. The remaining tanks will be inspected as soon as water levels and customer use allow.

19. Thomas Doebner requested Tim Young check with BSEACD to be sure they reimburse RRWSC for half the cost of the rebate program before the end of August.

20. Tim Young was requested to determine if an individual homeowner could obtain from their portal the water pressure as it enters their system.

21. Thomas Doebner asked Tim Young if increasing the number of customers using the auto debit program would be an advantage to PGMS. Tim felt it would not be necessary for the Board to push for more usage of this program.

22. Tim Young stated the Lindsey was still working on the logo for the AMI portal system and should have a sample at the next meeting.

23. Tim Young stated he plans to keep up with Plant #1 and #2 clean up.

24. Dale Olmstead requested Tim Young add a paragraph to the high user letters that customers can find information on the RRWSC website for the Customer Drought Control Plan as an aid for conserving water.

25. The Board discussed the monthly permitted Edwards Aquifer allowed usage and whether these numbers should be revised based on present usage. It was agreed to continue with the present numbers but keep a record of future months which may show that a change would be beneficial.

26. Treasurer Thomas Doebner provided the Board with the RRWSC 2025 Cash Flow thru July 2025 and stated there was nothing unusual and the Corporation was in good standing. Some AMI expenses and Consultant expenses have yet to be paid.

27. The Board discussed Director recruitment, absenteeism and potential replacement. Discussion to continue at the next meeting.

28. It was determined to have the next RRWSC Zoom Meeting on Thursday, September 18, 2025, at 7:00 pm.

29. A motion was made by Lynn Blackmore and seconded by Raul Saldivar to adjourn. Motion carried 6-0 and the meeting adjourned at 8:45 PM.

Respectfully submitted,

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Steven Selger, Public Secretary