

RUBY RANCH WATER SUPPLY CORPORATION
Meeting Minutes for January 8, 2026

Attendees: Thomas Doebner
Dale Olmstead
Chris Whittenhall
Lynn Blackmore
Raul Saldivar

Excused: Marcus Krause
Gary Jack

Professional Consultant:
Tim Young (PGMS)

Public: Steven Selger
Al Gmitter

Meeting opened for business at 7:00 pm, via Zoom Conference and Video Call.

1. Chris Whittenhall called the meeting to order and determined that a quorum had been established.
2. A motion was made by Thomas Doebner and seconded by Dale Olmstead to approve the minutes for the December 4, 2025 Regular Meeting. Motion carried 5-0.
3. Tim Young provided the Board with the Monthly Water System Operations Report dated January 8, 2026. RRWSC pumped 1,715,300 gallons with 1,658,200 gallons sold in November. There was 2.74% net water loss for November. RRWSC pumped 1,305,600 gallons with 1,273,600 gallons sold in December. There was 1.67% net water loss for December.
4. Tim Young stated there were 2 regular bacteriological samples taken from the distribution system during the months of November and December 2025 indicating no coliform organisms found.
5. Tim Young stated there were 247 active connections in November 2025 with a total current charge of \$27,123.22. There were 247 active connections in December with a total current charge of \$28,644.43.
6. BPAT Certification Compliance status, with the 2025 Backflow cycle concluded, 67 passing certificates and photographic evidence of one BFP removal have been received. PGMS will contact any customers who have not filed their report directly.
7. Tim Young brought the Board up to date on the Advanced Meter Infrastructure (AMI) Replacement Project. It was reported last month that the meters serving Wells #4 and #5 were changed out. The meters have registered usage properly but have failed to connect with the Neptune 360 system. They currently show an error online. Core and Main sent a tech to the well heads to verify both were installed correctly and were able to communicate. With these being verified Cody Richardson began looking for the error within the software and could not find

Ruby Ranch Water Supply Corporation

Meeting Minutes

January 8, 2026

anything. PGMS will request additional updates from Neptune and Core and Main. Cody Richardson has reported that they will likely have to change out the two well meters. Now that all meters have been upgraded, PGMS will change meters that fail to register water use.

8. To date, 124 customers have created an active account since the letters went out: 52 accounts were created in the last 30 days. 19 “continuous leak” alerts went out in the last 30 days to active accounts and accounts yet to be set up. Finally, 124 “high use” alerts have been sent since the system was put online. At least two customers received leak alerts, responded back that they were calling a plumber and reported back that the leak was repaired. All this messaging took place automatically through the VX1 customer portal.

9. Thomas Doebner again requested Tim Young to investigate possible ways PGMS could have online bill pay available to all customers.

10. Tim Young stated the auto debit program continues to work as planned. ACH payments were initiated on December 5th with no issues, with debits from 129 accounts.

11. Well #1 repair. Well #1 was put back online just before the last WSC meeting. During a routine site visit a day later, it was found that Well #1 had tripped again. It was re-set but tripped again over the weekend. The system operator reports that he suspects the aquifer cannot produce sufficient water to run the well. A draw-down test will be completed and reported as soon as possible. The Board is requesting Joe Vickers be consulted relative to Well’s #1 and #2 draw down levels and aquifer status.

12. Meter change-outs. Well #4 and Well #5 meters will likely have to be swapped out as they will not connect with the Neptune 360 program. PGMS shall report any new update as it comes in. No other meters have been changed-out in the last reporting period.

13. During the months of November and December, RRWSC used water from Wells #2, #3, #4 and #5. The duty timers were not changed in the last reporting period. Plant #1 maintains the system from 12A to 6A with Plant #2 maintaining the remainder. With these changes, Plant #2 produced 72% to 75% of the water used with Plant #1 making up the difference.

14. Just prior to the last meeting Well #5 was slowed by adjusting the variable drive. During the last reporting period Well #5 maintained a blend rate with Well #4 of 60/40 during the last reporting period. PGMS will continue to adjust the blend to allow the extraction of as much Well #5 water as possible and maintain compliance with arsenic, iron and sulfates. The most recently collected sample of the Well #5 water indicated arsenic concentrations are still well below the actionable limit. Future sampling will include metals and minerals collected from both raw Well#5 water and distribution water. PGMS shall adjust the blend ratio as needed to maintain compliance with TCEQ and BSEACD arsenic concentration limits.

15. ASR Project: RRWSC has continued to pump water from Well #5 and blended it with water from Well #4. Recent sampling continues to show low arsenic levels which allows more water to be taken from Well #5.

16. Tim Young stated Maguire inspected the Plant #1 pressure tank and GST #2 and no issues were found. The scheduling has been tempered for the remaining tanks due to the failure of Well #2 and then Well #1. The tanks will be inspected as soon as water levels and customer use allow.

Ruby Ranch Water Supply Corporation

Meeting Minutes

January 8, 2026

17. Chris Whittenhall will provide information on setting up customer portal access in the next news letter.
18. Thomas Doebner and Dale Olmstead questioned Tim Young if Well #3 had received the new VFD and line filter. Tim stated he would check on this and contact Keith Seibert if necessary.
19. Thomas Doebner asked when RVS software replacement used by PGMS would be changed out. Dale Olmstead would like to receive a specific date. Tim Young stated he would call RVS directly.
20. Thomas Doebner stated the District requested a personal demonstration of the AMI meter set up and its operation. PGMS and members of the RRWSC Board will try and set this up within the next 6 weeks.
21. Treasurer Thomas Doebner provided the Board with the RRWSC 2025 Cash Flow thru November 2025. He is awaiting additional information from PGMS to complete the December numbers. Thomas stated there was nothing unusual and the Corporation was in good standing.
22. Thomas Doebner stated BSEACD may declare Stage 4 Drought by March 2026 unless there is considerable rainfall.
23. The Board discussed Annual Meeting requirements. 4 Board members are up for election and the deadline for filing an application is March 2, 2026. There will have to be a Board meeting on March 5th to approve documentation to be sent to all RRWSC customers. Thomas Doebner stated the 2026 Budget, Annual Report and Balance Sheet should be approved at the February meeting.
24. The Board would like to thank consultant Scott Christians for the excellent work in overseeing the installation of the Advanced Meter Infrastructure (AMI) meter replacement project.
25. It was determined to have the next RRWSC Zoom Meeting on Thursday, February 12, 2026, at 7:00 pm.
26. A motion was made by Lynn Blackmore and seconded by Raul Saldivar to adjourn. Motion carried 5-0 and the meeting adjourned at 8:05 PM.

Respectfully submitted,

Steven Selger, Public Secretary